



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

Project:	VIDEO MESSAGING TOOL	Date:	June 17, 2021
PR No.:	2021-06-0392	Quotation Number	2021-06-0145
Approved Budget: for the Contract	TWO HUNDRED NINETY THOUSAND PESOS (P290,000.00)	Mode of Procurement:	SMALL VALUE

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **23 JUNE 2021** at **1:00 PM** through e-mail via bac2rfq@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- Suppliers shall submit the following updated documents together with this Request for Quotation Form or submission offer prior to the indicated deadline of submission:
 - ✓ Mayor's / Business Permit
 - ✓ PhilGEPS Registration Number
 - Income/Tax Return
 - ✓ Omnibus Sworn Statement
 - Professional License/Curriculum Vitae (*for Consulting Services*)
 - ✓ BIR Form 2303 (Certificate of Registration)

Company Name	:	_____	TIN No	:	_____
Address	:	_____	Contact No.	:	_____
Email	:	_____			
Representative	:	_____			

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	VIDEO MESSAGING TOOL				
	License* that can accommodate up to 300 participants	16			
	License* add-on (to existing license) for large meetings up to 1000 participants	1			
	License Specifications				
	At least 12 months Subscription Period				
	License and Add-Ons Prices are Vat inclusive				
	Low data use to ensure stable connectivity				
	Consistent high-quality video and audio, even in low-bandwidth environments, meeting participants may join virtually, from any device, boosting attendance and engagement				
	Built-in Collaborations tools				
	Unlimited numbers of meeting				
	Full screen gallery and Active Speaker view				
	Simultaneous Screen Share				
	Options for Virtual Background				
	Waiting Room for Meeting/Webinars				
	Breakout rooms				
	Mac, Windows, Linux, IOS and Android Compatible				
	Meeting Duration Limit up to 24 hours				
	Allows Account Owners and Administrators to Manage Users (add, delete and assigns roles and add-on features				
	Advance Meeting controls (allows administrator or owner to enable and disable recording, encryption, chat and notifications)				
	Run usage reports to learn how many meetings are taking				



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	<p>place in the organization, which days, number of participants, number of meeting minutes</p> <p>Customer Personal Meeting ID</p> <p>Assign scheduler or ability to assign someone else to set up meetings</p> <p>Record meeting in an online cloud, where the file can then downloaded and/or streamed from a browser (Format Mp4 [video], M4A [audio] and text [chat])</p> <p>(Please see attached for the technical specifications)</p> <p>****Nothing follows****</p> <p>TOTAL AMOUNT</p>				P _____
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After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date

License* that can accommodate up to 300 participants
License* add-on (to existing license) for large meetings up to 1000
*License Specifications
At least 12 months Subscription Period
License and Add-Ons Prices are Vat inclusive
Low data use to ensure stable connectivity
Consistent high-quality video and audio, even in low-bandwidth environments, meeting participants may join virtually, from any device, boosting attendance and engagement
Built-in Collaborations tools
Unlimited numbers of meeting
Full screen gallery and Active Speaker view
Simultaneous Screen Share
Options for Virtual Background
Waiting Room for Meeting/Webinars
Breakout rooms
Mac, Windows, Linux, IOS and Android Compatible
Meeting Duration Limit up to 24 hours
Allows Account Owners and Administrators to Manage Users(add, delete and assigns roles and add-on features
Advance Meeting controls (allows administrator or owner to enable and disable recording , encryption, chat and notifications)
Run usage reports to learn how many meetings are taking place in the organization, which days, number of participants, number of meeting
Customize Personal Meeting ID
Assign scheduler or ability to assign someone else to set up meetings
Record meeting in an online cloud, where the file can then be downloaded and/or streamed from a browser (Format Mp4 [video], M4A [audio] and text [chat])