



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

Project: PCOO AND TRANSPARENCY
ROADSHOWS AND CARAVAN (HOTEL
ACCOMMODATION FOR
NATIONAL CONSULTATION IN
CALAMBA, LAGUNA ON 05-07 JULY
2021)
Date: 14 JUNE 2021

PR No.: 2021-05-0368
Quotation Number: 2021-06-0133-B

Approved Budget: for the Contract SIXTY-FIVE THOUSAND PESOS
(P65,000.00)
Mode of Procurement: SMALL VALUE
PROCUREMENT

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **18 JUNE 2021** at **10:00 AM** through e-mail via bac2rfq@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall be render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- Suppliers shall submit the following updated documents together with this Request for Quotation Form or submission offer prior to the indicated deadline of submission:
 - ✓ Mayor's / Business Permit
 - ✓ PhilGEPS Registration Number
Income/Tax Return
 - ✓ Omnibus Sworn Statement
Professional License/Curriculum Vitae (*for Consulting Services*)
 - ✓ BIR Form 2303 (Certificate of Registration)

Company Name : _____
Address : _____
Email : _____
Representative : _____

TIN No : _____
Contact No. : _____

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	PCOO and Transparency Roadshows and Caravan (<u>Hotel accommodation for National Consultation in Calamba, Laguna on 05-07 July 2021</u>) <u>(shall include complimentary breakfast and parking)</u> VIP room 1st day July 05 check in 2nd day July 06 3rd day July 07 check out Twin sharing room provide double occupancy that has two deluxe beds 1st day July 05 check in 2nd day July 06 3rd day July 07 check out IMPORTANT NOTES: *The date may change 2 weeks prior to or 4 weeks after the indicated date. <ul style="list-style-type: none">● No Down payment● Send Bill Arrangement● <u>inclusive of all costs and applicable taxes (i.e. bank charges, VAT, other charges, etc.)</u> **Nothing follows** TOTAL AMOUNT	2	Room		
		4	Room		
					P _____



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After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date