



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

Project:	PCOO and Transparency Roadshows and Caravan (Hotel Accommodation for National Consultation in San Fernando, Pampanga on June 21-23, 2021)	Date:	03 JUNE 2021
PR No.:	2021-05-0354	Quotation Number	2021-05-0118-B
Approved Budget: for the Contract	FIFTY-NINE THOUSAND TWO HUNDRED PESOS (P59,200.00)	Mode of Procurement:	SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **07 JUNE 2021** at **9:00 AM** through e-mail via bac2rfq@gmail.com.

- General Conditions:**
- 1. Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall be render the quotation unresponsive.
 - 2. Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
 - 3. Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
 - 4. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
 - 5. Price validity shall be for a period of sixty (60) calendar days.
 - 6. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
 - 7. **Suppliers shall submit the following updated documents together with this Request for Quotation Form or submission offer prior to the indicated deadline of submission:**
 - ✓ Mayor's / Business Permit
 - ✓ PhilGEPS Registration Number
 - Income/Tax Return
 - ✓ Omnibus Sworn Statement
 - Professional License/Curriculum Vitae (*for Consulting Services*)
 - ✓ BIR Form 2303 (Certificate of Registration)

Company Name	:	_____	TIN No	:	_____
Address	:	_____	Contact No.	:	_____
Email	:	_____			
Representative	:	_____			

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	<p>PCOO and Transparency Roadshows and Caravan (Hotel Accommodation for National Consultation in San Fernando, Pampanga on June 21-23, 2021)</p> <p>*Shall include complimentary breakfast and parking.</p> <p><u>VIP Room</u> 1st day 21 June 2021 (check-in) 2nd day 22 June 2021 3rd day 23 June 2021 (check-out)</p> <p><u>Twin-Sharing Room</u> (Provide double occupancy that has two deluxe beds) 1st day 21 June 2021 (check-in) 2nd day 22 June 2021 3rd day 23 June 2021 (check-out)</p> <p>IMPORTANT NOTES: *The date may change 2 weeks prior to or 4 weeks after the indicated date. No Down payment. Send Bill Arrangement. Inclusive of all costs and applicable taxes (i.e. bank charges, VAT, other charges, etc.)</p>	1			
	TOTAL AMOUNT				P_____



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After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date