



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

Project:	PCOO and Transparency Roadshows and Caravan (Van Rental for National Consultation in San Fernando, La Union on 14-16 June 2021)	Date:	11 MAY 2021
PR No.:	2021-05-0312	Quotation Number	2021-05-0105
Approved Budget: for the Contract	EIGHTY-FOUR THOUSAND PESOS (84,000.00)	Mode of Procurement:	SMALL VALUE PROCUREMENT (SVP)

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **17 MAY 2021** at **12:00PM** through e-mail via psu.pcoo@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- Suppliers shall submit the following updated documents together with this Request for Quotation Form or submission offer prior to the indicated deadline of submission:
 - ✓ Mayor's / Business Permit
 - ✓ PhilGEPS Registration Number
 - Income/Tax Return
 - ✓ Omnibus Sworn Statement
 - Professional License/Curriculum Vitae (*for Consulting Services*)
 - ✓ BIR Form 2303 (Certificate of Registration)

Company Name	:	_____	TIN No	:	_____
Address	:	_____	Contact No.	:	_____
Email	:	_____			
Representative	:	_____			

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	<p>PCOO and Transparency Roadshows and Caravan (Van Rental for National Consultation in San Fernando, La Union on 14-16 June 2021)</p> <p>3 days, 2 Vans</p> <p><u>Inclusions:</u> Fuel Charges Toll fee Parking fee Driver's fee VAT Meals and Accommodation of driver Driver must comply with the IATF Travel Requirements (Negative COVID test result, clearance, etc.) Disinfection of the vehicle</p> <p><u>Specification:</u> 14 pax Aircon FOI Office to San Fernando, La Union Within La Union San Fernando, La Union to FOI Office</p>	2	Van		



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<p><u>Duration:</u> 1st day - FOI Office to San Fernando, La Union (12 hrs) 2nd day - Within La Union (16 hrs) 3rd day - San Fernando, La Union to FOI Office (10 hrs)</p> <p>PCOO and Transparency Roadshows and Caravan (Van Rental for National Consultation in San Fernando, Pampanga on 21-23 June)</p> <p>3 days, 1 Premium Van with Captain Seat</p> <p><u>Inclusions:</u> Fuel Charges Toll fee Parking fee Driver's fee VAT Meals and Accommodation of driver Driver must comply with the IATF Travel Requirements (Negative COVID test result, clearance, etc.) Disinfection of the vehicle</p> <p><u>Specification:</u> 6 pax Aircon FOI Office to San Fernando, La Union Within La Union San Fernando, La Union to FOI Office</p> <p><u>Duration:</u> 1st day - FOI Office to San Fernando, La Union (16 hrs) 2nd day - Within La Union (16 hrs) 3rd day - San Fernando, La Union to FOI Office (16 hrs)</p> <p>IMPORTANT NOTES:</p> <p>*The date may change 2 weeks prior to or 4 weeks after the indicated date.</p> <p>- No Down payment - Send Bill Arrangement - Inclusive of all costs and applicable taxes (i.e. bank charges, VAT, other charges, etc.)</p> <p>****Nothing follows****</p> <p>TOTAL AMOUNT</p>	<p>1</p>	<p>Van</p>	<p>P_____</p>
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After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date