



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

Project:	PCOO and Transparency Roadshows (Van Rental for National Consultation in Tuguegarao, Cagayan on May 3-6, 2021)		Date:	26 April 2021
PR No.:	2021-04-0261	Quotation Number	2021-04-0079	
Approved Budget: for the Contract	ONE HUNDRED FIFTEEN THOUSAND PESOS [115,000.00]		Mode of Procurement:	SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **30 APRIL 2021** at **12:01 AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via psu.pcoo@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- Suppliers shall submit the following updated documents together with this Request for Quotation Form or submission offer prior to the indicated deadline of submission:
 - ✓ **Mayor's / Business Permit**
 - ✓ **PhilGEPS Registration Number**
Income/Tax Return
Professional License/Curriculum Vitae (*for Consulting Services*)
 - ✓ **BIR Form 2303 (Certificate of Registration)**
 - ✓ **Omnibus Sworn Statement**

Company Name	:				
Address	:				
Email	:		TIN No	:	
Representative	:		Contact No.	:	

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	PCOO and Transparency Roadshows (Van Rental for National Consultation in Tuguegarao, Cagayan on May 3-6, 2021) 4 days, 2 Vans Inclusions: Fuel Charges, Toll fee, Parking fee Driver's fee, VAT, Meals and Accommodation of driver. Driver must comply with the IATF travel Requirements (Negative Covid test result, clearance, etc.). Disinfection of the vehicle.	2	Vans		



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	<p><u>Specification:</u> 14 pax. Aircon FOI Office to Tuguegarao, Cagayan and within Tuguegarao and Cagayan Region From Tuguegarao, Cagayan to FOI Office</p> <p><u>Duration:</u> 1st day – Travel to Tuguegarao 2nd day – 14 hrs 3rd day – 16 hrs 4th day - Travel to Manila</p> <p>PCOO and Transparency Roadshows (Van Rental for National Consultation in Tuguegarao, Cagayan on May 4-6 2021)</p> <p>3 days, 1 Premium Van <u>with Captain Seat</u></p> <p><u>Inclusions:</u> Fuel Charges Toll fee Parking fee Driver's fee VAT Meals and Accommodation of driver Driver must comply with the IATF travel Requirements (Negative Covid test, result, clearance, etc.) Disinfection of the vehicle</p> <p><u>Specification:</u> 6 pax Aircon FOI Office to Tuguegarao, Cagayan and within Tuguegarao and Cagayan Region From Tuguegarao, Cagayan to FOI Office</p> <p><u>Duration:</u> 1st day – travel to tuguegarao 2nd day – 16 hrs 3rd day – travel to manila</p> <p>IMPORTANT NOTES: *The date may change 2 weeks prior to or 4 weeks after the indicated date.</p> <ul style="list-style-type: none">• No Down payment• Send Bill Arrangement• <u><i>inclusive of all costs and applicable taxes (i.e. bank charges, VAT, other charges, etc.)</i></u> <p>***Nothing follows***</p>	1	Van		
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	TOTAL AMOUNT				p_____
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After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date