



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

Project:	PCOO and Transparency Roadshows and Caravan Hotel accommodation for National Consultation in Tuguegarao, Cagayan on May 3-6, 2021)		Date:	26 April 2021
PR No.:	2021-04-0260	Quotation Number	2021-04-0078	
Approved Budget: for the Contract	EIGHTY TWO THOUSAND ONE HUNDRED TWENTY PESOS [82,120.00]		Mode of Procurement:	SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **30 APRIL 2021** at **12:01 AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via psu.pcoo@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- Suppliers shall submit the following updated documents together with this Request for Quotation Form or submission offer prior to the indicated deadline of submission:
 - ✓ **Mayor's / Business Permit**
 - ✓ **PhilGEPS Registration Number**
Income/Tax Return
Professional License/Curriculum Vitae (*for Consulting Services*)
 - ✓ **BIR Form 2303 (Certificate of Registration)**
 - ✓ **Omnibus Sworn Statement**

Company Name	:				
Address	:				
Email	:		TIN No	:	
Representative	:		Contact No.	:	

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	PCOO and Transparency Roadshows and Caravan (Hotel accommodation for National Consultation in Tuguegarao, Cagayan on May 3-6, 2021) (shall include complimentary breakfast and parking)				



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

	VIP room 1st day May 4 check in 2nd day May 5 3rd day May 6 check out Quantity: 2 rooms	2	Rooms		
	Twin sharing room provide double occupancy that has two deluxe beds 1st day May 3 check in 2nd day May 4 3rd day May 5 4th day May 6 check out Quantity: 4 rooms IMPORTANT NOTES: *The date may change 2 weeks prior to or 4 weeks after the indicated date. <ul style="list-style-type: none">• No Down payment• Send Bill Arrangement• <u>inclusive of all costs and applicable taxes (i.e. bank charges, VAT, other charges, etc.)</u> ***Nothing follows*** TOTAL AMOUNT	5	Rooms		p_____

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date