



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

Project: PCOO and Transparency
Roadshows and Caravan: (Van
Rental for National Consultation in
Butuan on
April 14 – 16 2021)

Date: 04/07/2021

PR No.: 2021-04-0212
Approved Budget: for SIXTY SIX THOUSAND PESOS
the Contract (P66,000.00)

Quotation Number 2021-04-0068

Mode of Procurement: Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **12 APRIL 2021** at **5:00AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via psu.pcoo@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- Suppliers shall submit the following updated documents together with this Request for Quotation Form or submission offer prior to the indicated deadline of submission:
 - ✓ Mayor's / Business Permit
 - ✓ PhilGEPS Registration Number
Income/Tax Return
 - ✓ Omnibus Sworn Statement
Professional License/Curriculum Vitae (*for Consulting Services*)
 - ✓ BIR Form 2303 (Certificate of Registration)

Company Name : _____
Address : _____
Email : _____
Representative : _____

TIN No : _____
Contact No. : _____

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	PCOO and Transparency Roadshows and Caravan: (Van Rental for National Consultation in Butuan on April 14 – 16 2021) 3 days, 2 Vans Inclusions: Fuel Charges Toll fee Parking fee Driver's fee	2			



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<p>VAT Meals and Accommodation of driver Driver must comply with the IATF travel Requirements (swab result, clearance, etc.) Disinfection of the vehicle</p> <p><u>Specification:</u> 14 pax Aircon Within Agusan Del Norte and with airport transfers</p> <p>Duration: 1st day – 12 hrs 2nd day – 16 hrs 3rd day – 10 hrs</p> <p>PCOO and Transparency Roadshows and Caravan: (Van Rental for National Consultation in Butuan on April 14 – 16 2021)</p> <p>3 days, 1 Van <u>with Captain Seat</u> Inclusions: Fuel Charges Toll fee Parking fee Driver's fee VAT Meals and Accommodation of driver Driver must comply with the IATF travel Requirements (swab result, clearance, etc.) Disinfection of the vehicle</p> <p><u>Specification:</u> 6 pax Aircon Within Agusan Del Norte and with airport transfers</p> <p>Duration: 16 hrs per day for 3 days</p> <p>Inclusion of all cost and applicable taxes (i.e. bank charges, VAT) Send bill arrangement / no downpayment</p> <p>TOTAL</p>	<p>1</p>			
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After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date