



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

Project:	VAN RENTAL IN LUZON FOR APRIL TO DECEMBER 2021	Date:	04/07/2021
PR No.:	2021-03-0206	Quotation Number	2021-04-0064
Approved Budget: for the Contract	FOUR HUNDRED SEVENTY-FIVE THOUSAND PESOS (₱475,000.00)	Mode of Procurement:	SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **14 APRIL 2021** at **11:00 AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via psu.pcoo@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- Suppliers shall submit the following updated documents together with this Request for Quotation Form or submission offer prior to the indicated deadline of submission:
 - ✓ Mayor's / Business Permit
 - ✓ PhilGEPS Registration Number
 - Income/Tax Return
 - ✓ Omnibus Sworn Statement
 - Professional License/Curriculum Vitae (*for Consulting Services*)
 - ✓ BIR Form 2303 (Certificate of Registration)

Company Name	:	_____	TIN No	:	_____
Address	:	_____	Contact No.	:	_____
Email	:	_____			
Representative	:	_____			

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	<p>VAN RENTAL IN LUZON FOR APRIL TO DECEMBER 2021</p> <p>1 Captain Seat Van (2019 to latest model) 1 Passenger Van (2019 to latest model)</p> <p>Kindly include the ff:</p> <ul style="list-style-type: none">- Driver fee- Toll fee (if needed)- Fuel fee- Food (for Driver)- Accommodation (for driver, if needed)- Swab fee (if needed) <p>*SEND BILL ARRANGEMENT EVERY AFTER USE **PLEASE ATTACH ACTUAL PHOTOS IN THE QUOTATION ***INSPECTION WILL BE REQUIRED FOR THE VEHICLE DURING THE RFQ AND BEFORE EVERY USE WHEN AWARDED TO THE SUPPLIER</p> <p>****Nothing follows****</p> <p>TOTAL AMOUNT</p>				P _____

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date