



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

| | | | |
|--|---|-----------------------------|--------------------------------|
| Project: | Multimedia Editing Software for Teams All Applications -Business | Date: | 02/01/2021 |
| PR No.: | 2021-01-0014 | Quotation Number | 2021-02-0013 |
| Approved Budget: for the Contract | NINE HUNDRED THOUSAND PESOS (P900,000.00) | Mode of Procurement: | SMALL VALUE PROCUREMENT |

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **05 February 2021** at **9:00 AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via psu.pcoo@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- Suppliers shall submit the following updated documents together with this Request for Quotation Form or submission offer prior to the indicated deadline of submission:
 - ✓ Mayor's / Business Permit
 - ✓ PhilGEPS Registration Number
 - Income/Tax Return
 - ✓ Omnibus Sworn Statement
 - Professional License/Curriculum Vitae (*for Consulting Services*)
 - ✓ BIR Form 2303 (Certificate of Registration)

Company Name : _____
Address : _____
Email : _____
Representative : _____ **TIN No** : _____
Contact No. : _____

| Item No. | Technical Specifications | Qty. | Unit | Unit Price | Total |
|----------|--|-----------|------|------------|-------|
| | Renewal of Adobe Creative Cloud for Teams – All Apps Licensing Technical Specifications: *Video editing software for film, TV, and the web, Creative Tools, integration with other multimedia apps and services, and the power to help you craft footage into polished films and videos in one seamless workflow *Create vector-based graphics and illustrations for print, web, video, and mobile. *Create custom-branded graphics, web pages, and video stories in minutes. *Easily create high quality, photorealistic 3D images *Browse, organize, and search your photos and design files in one central place. | 15 | | | |



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|--|----------------------------|--|--|--|--------|
| | *Subscription for 12months | | | | |
| | ****Nothing follows**** | | | | |
| | TOTAL AMOUNT | | | | P_____ |

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date