



REPUBLIC OF THE PHILIPPINES  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
*Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon*  
Malacañang, Manila

**BIDS AND AWARDS COMMITTEE – II**

Project: PRINTERS AND INKS Date: 01/05/2021  
PR No.: 2020-12-0619 Quotation Number 2020-12-0189  
Approved Budget: for FIFTY ONE THOUSAND SEVEN  
the Contract HUNDRED EIGHTY FIVE PESOS  
(P51,785.00) Mode of SHOPPING B  
Procurement:

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **11 JANUARY 2021** at **08:00 AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via [psu.pcoo@gmail.com](mailto:psu.pcoo@gmail.com).

**General Conditions:**

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall be render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- Suppliers shall submit the following updated documents together with this Request for Quotation Form or submission offer prior to the indicated deadline of submission:
  - ✓ Mayor's / Business Permit
  - ✓ PhilGEPS Registration Number
  - Income/Tax Return
  - ✓ Omnibus Sworn Statement
  - Professional License/Curriculum Vitae (*for Consulting Services*)
  - ✓ BIR Form 2303 (Certificate of Registration)

Company Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Email : \_\_\_\_\_ TIN No : \_\_\_\_\_  
Representative : \_\_\_\_\_ Contact No. : \_\_\_\_\_

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	<b>Office Printers &amp; Ink</b>				
	Ink CLI 36 (Color)	5			
	Ink PGI 35	5			
	Portable Printer	2			
	Office Printer	1			
	<b>Technical Specifications:</b>				
	<b>Portable Printer</b>				
	: 1,856 nozzles				
	: 9600 (horizontal)*1 x 2400 (vertical) dpi				
	: Borderless: Up to 216mm 46.0mmBottom Margin:				
	35.0mm				
	: Paper Size A4, A5, B5, Letter, Legal, 4 x 6", 5 x 7",				
	8 x 10", Envelopes (DL, COM10),Custom Size (width				
	55mm - 215.9mm, length 91mm - 584.2mm)				
	: Ink End Sensor Dot Count				
	: Interface USB 2.0 Hi-Speed				
	: (W x D x H) Approx. 322 x 185 x 62mm				
	: Weight Approx. 2.0kg"				



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	<p><b>Office Printer</b></p> <p>: Print, Scan &amp; Copy with Built-in Wireless. : Ultra-high 6500-page yield (black ink) / 5000-page yield : WIFI-Direct, Direct Mobile Print &amp; Scan : Flexible paper handling with Default Paper Tray &amp; 1-sheet Manual Feed Slot : Refill Ink Tank System : Up to 12/10 ipm : Up to 1,200 x 6,000 dpi : Paper size A4, Letter, Executive, A5, A6, Envelopes (C5, Com-10, DL, Monarch) Photo (10 cm X 15 cm), Photo-L (9 cm X 13 cm), Photo-2L (127 mm X 178 mm), Index card (127 mm X 203 mm) : Product dimensions (WIDTH X DEPTH X HEIGHT) 435 mm x 380 mm x 195 mm"</p> <p><b>Note:</b> : <b>Send Bill Arrangement</b> : <b>No Down payment</b> : <b>Inclusive of all costs and applicable taxes</b></p> <p><b>****Nothing follows****</b></p> <p><b>TOTAL AMOUNT</b></p>				<b>P</b>
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After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date