



REPUBLIC OF THE PHILIPPINES  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
*Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon*  
Malacañang, Manila

**BIDS AND AWARDS COMMITTEE – II**

|                                   |   |                      |              |
|-----------------------------------|---|----------------------|--------------|
| Project:                          | 18-DAY CAMPAIGN TO END VAW POLO SHIRTS AND FACE MASK                          | Date:                | 12/07/2020   |
| PR No.:                           | 2020-11-0594  | Quotation Number     | 2020-12-0175 |
| Approved Budget: for the Contract | ONEHUNDRED FORTY THREE THOUSAND SEVEN HUNDRED TWENTY FIVE PESOS (P143,725.00) | Mode of Procurement: | Small Value  |

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **11 December 2020** at **8:00AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via [psu.pcoo@gmail.com](mailto:psu.pcoo@gmail.com).

**General Conditions:**

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall be render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- The supplier awarded with the contract shall submit the following updated documents **prior to payment**:
  - ✓ Mayor's / Business Permit
  - ✓ PhilGEPS Registration Number
  - Income/Tax Return
  - ✓ Omnibus Sworn Statement
  - Professional License/Curriculum Vitae (*for Consulting Services*)
  - ✓ BIR Form 2303 (Certificate of Registration)

|                |   |  |             |   |  |
|----------------|---|--|-------------|---|--|
| Company Name   | : |  | TIN No      | : |  |
| Address        | : |  | Contact No. | : |  |
| Email          | : |  |             |   |  |
| Representative | : |  |             |   |  |

| Item No. | Technical Specifications                                    | Qty. | Unit | Unit Price | Total |
|----------|---|------|------|------------|-------|
|          | <b>18-DAY CAMPAIGN TO END VAW POLO SHIRTS AND FACE MASK</b> |      |      |            |       |
|          | #18 (35"W x 23"L)   | 1    |      |            |       |
|          | XS (37"W x 24"L)  | 33   |      |            |       |
|          | Small (39"W x 25"L)   | 74   |      |            |       |
|          | Medium (41"W x 26"L)  | 150  |      |            |       |
|          | Large (43"W x 27"L)   | 109  |      |            |       |
|          | Extra Large (45"W x 28"L)                                   | 45   |      |            |       |
|          | XXL (47"W x 29"L)   | 30   |      |            |       |
|          | 3XL (49"W x 30"L)   | 5    |      |            |       |
|          | 3XL (51"W x 31"L)   | 6    |      |            |       |
|          | Face Mask (Adult Size)                                      | 453  |      |            |       |
|          | ****Nothing follows****                                     |      |      |            |       |
|          | <b>TOTAL AMOUNT</b>   |      |      |            |       |

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name / Signature

Date