



REPUBLIC OF THE PHILIPPINES  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
*Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon*  
Malacañang, Manila

**BIDS AND AWARDS COMMITTEE – II**

<b>Project:</b>	INKS for Existing Printers of OPLA-FOI	<b>Date:</b>	November 10, 2020
<b>PR No:</b>	2020-10-0513	<b>Quotation Number</b>	2020-11-0156
<b>Approved Budget for the Contract:</b>	<b>THREE HUNDRED SIXTY THOUSAND SEVEN HUNDRED FORTY PESOS [360,740.00]</b>	<b>Mode of Procurement</b>	Shopping B

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **13, NOVEMBER 2020 at 9:00AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via [psu.pcoo@gmail.com](mailto:psu.pcoo@gmail.com).

**General Conditions:**

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall be render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS, APPLICABLE TAXES, AND BANK CHARGES**
- The supplier awarded with the contract shall submit the following updated documents **prior to payment**:
  - ☒ Mayor's / Business Permit
  - ☒ PhilGEPS Registration Number
  - ☒ BIR Form 2303 (Certificate of Registration)
  - ☒ Omnibus Sworn Statement

<b>Company Name</b>	:		<b>TIN No</b>	:	
<b>Address</b>	:		<b>Contact No.</b>	:	
<b>Email</b>	:				
<b>Representative</b>	:				

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	Brother Ink LC39Y (YELLOW)	25	pc		
	Brother Ink LC39C (CYAN)	25	pc		
	Brother Ink LC39M (MAGENTA)	25	pc		
	Brother BT 6000 BK	4	pc		
	Brother BT 5000 CMY (2C, 1M, 1Y)	4	pc		
	Brother Toner TN 2360	12	pc		
	Brother Toner TN 261M (MAGENTA)	12	pc		
	Brother Toner TN 261Y (YELLOW)	12	pc		
	Brother Toner TN 261C (CYAN)	12	pc		
	Brother Toner TN 261BK (BLACK)	12	pc		



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	Ink Cart, Canon PG-810, Black	30	pc		
	Canon PGI-35 (Black)	20	pc		
	Canon PGI-36 (Colored)	20	pc		
	<b>IMPORTANT NOTES:</b> NO DP/ SEND BILL ARRANGEMENT				
				<b>TOTAL:</b>	

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date