



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

Project:	GRAZING BOXES OF OPLA-FOI	Date:	October 29, 2020
PR No:	2020-10-0508	Quotation Number	2020-10-0152
Approved Budget for the Contract:	ONE HUNDRED THIRTY-NINE THOUSAND TWO HUNDRED PESOS PHP 139, 200.00	Mode of Procurement	[Small Value Procurement (SVP)]

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **03, NOVEMBER 2020 at 6:00AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via psu.pcoo@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall be render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- The supplier awarded with the contract shall submit the following updated documents **prior to payment**:
 - ☒ Mayor's / Business Permit
 - ☒ PhilGEPS Registration Number
 - ☒ BIR Form 2303 (Certificate of Registration)
 - ☒ Omnibus Sworn Statement

Company Name : _____
Address : _____
Email : _____
Representative : _____

TIN No : _____
Contact No. : _____

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	<u>GRAZING BOXES OF OPLA-FOI</u>				
	✓ BIG Grazing Boxes	20			
	✓ SMALL Grazing Boxes	40			
	<u>Grazing Kraft Boxes with Window Acetate Film</u> Includes ribbon print with text print (0.75 inch) Print: (0.25")				
	1. SMALL Box size: 10x8x3				
	2. BIG Box size: 12x10x4				
	BOX SPECS:				
	Sturdy Material- Hard Box (Kraft Box) Color: Brown Includes crinkled specialty paper Color: Navy Blue				
	SMALL BOX 1 375ml wine (any kind) 1 round glass of honey (jar) 2 kinds of cheese 2 kinds of crackers 2 kinds of premium assortment cold cuts 3 kinds of nuts (pistachio, almonds, walnuts)				



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	BIG BOX 1 750ml bottle of wine (any kind) 1 round glass of honey (jar) 3 kinds of cheese 3 kinds of crackers 3 kinds of premium assortment cold cuts 3 kinds of nuts (pistachio, almonds, walnuts) IMPORTANT NOTES: NO DP/ Send bill arrangement Inclusive of VAT and other charges				
TOTAL					

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date