



REPUBLIC OF THE PHILIPPINES  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
*Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon*  
Malacañang, Manila

**BIDS AND AWARDS COMMITTEE – II**

<b>Project:</b>	PRODUCTION SET UP FOR #IDNATIN LAUNCH	<b>Date:</b>	17 SEPTEMBER 2020
<b>PR No:</b>	2020-09-0439	<b>Quotation Number</b>	2020-09-0131
<b>Approved Budget for the Contract:</b>	<b>FIVE HUNDRED THOUSAND NINE HUNDRED EIGHTY PESOS (Php 500,980.00)</b>	<b>Mode of Procurement</b>	Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **21 SEPTEMBER 2020** at **08:00 AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via [psu.pcoo@gmail.com](mailto:psu.pcoo@gmail.com).

**General Conditions:**

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall be render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**, i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- The supplier awarded with the contract shall submit the following updated documents **prior to payment**:
  - ☒ Mayor's / Business Permit
  - ☒ PhilGEPS Registration Number
  - ☒ Omnibus Sworn Statement
  - ☒ BIR Form 2303 (Certificate of Registration)

**Company Name** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Email** : \_\_\_\_\_  
**Representative** : \_\_\_\_\_

**TIN No** : \_\_\_\_\_  
**Contact No.** : \_\_\_\_\_

Item No.	Item Description	Qty	Unit	Unit Price	Total
	<b>PRODUCTION SET UP FOR #IDNATIN LAUNCH</b>  Tentative Date of Delivery within September 21 to October 21, 2020 (The End user will notify the supplier at least 1 week before event)  <b>Technical Specifications:</b> <ul style="list-style-type: none"><li>• <b>Center LED Wall</b> (height: 104 inches, width: 192 inches)</li><li>• <b>Center LED Screen</b> (height: 118 inches, width: 79 inches)</li><li>• <b>2 Set backdrops/Side Panels</b><ul style="list-style-type: none"><li>: 2 Panel Boards with print of event logo</li><li>(height 104: inches, width: 144 inches) (Material: sintra)</li></ul></li><li>• <b>4 LED television prompters (at least 43" T.V.)</b><ul style="list-style-type: none"><li>: 2 TVs serve as prompters</li><li>: 2 TVs serve as screens</li></ul></li><li>• <b>Lights (Good for broadcast light setup):</b><ul style="list-style-type: none"><li>: Stage Lights</li><li>: House Lights (Dimmable)</li><li>: Spot Lights</li></ul></li><li>• <b>Trusses (heavy duty light stands for stage lights)</b></li></ul>	1	Lot		



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Item No.	Item Description	Qty	Unit	Unit Price	Total
	<ul style="list-style-type: none"><li>● <b>Speakers (Audio good for broadcast set-up):</b> : 2 Front; 2 Middle; 2 Back</li><li>● <b>Microphones:</b> : 8 wireless &amp; 6 wired (with stand, audience area)</li><li>● <b>Set furniture</b> : 3 long white tables (4 persons occupancy for each table) : 14 side chairs : 3 wingback chairs : 1 side table</li><li>: 1 podium (either transparent acrylic or solid white) : 1 sintra/acrylic print of event branding, to be attached in front of podium (40" x 16")</li><li>● <b>Communication Set</b> : 6 pieces, preferably wireless</li><li>● <b>Tech Booths</b> : Lights and sounds operators</li><li>● <b>Complete delivery, installation and dismantling</b></li></ul> <p><i>*Sizes may change once ocular has been conducted</i></p> <p><b>NOTE:</b> <i>In compliance to strict health protocols in holding events, we would like to request for a copy of your rapid test results for the safety of everyone.</i></p> <p><b>Mode of Payment:</b></p> <ul style="list-style-type: none"><li>- <b>Send Bill Arrangement</b></li><li>- <b>No Down Payment</b></li><li>- <b>Inclusive of All Costs and Applicable Taxes</b></li></ul> <p><b>TOTAL AMOUNT</b></p>				

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Date