



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

SUPPLEMENTAL BID BULLETIN No. 005
PROCUREMENT OF SUPPLY AND DELIVERY OF OFFICE SUPPLIES
(PROCUREMENT CONTRACT No. 2019-PCOO-I-004a)


17 August 2020

Amendments to Section VII:
Technical Specifications and
Approved Budget of the Contract


Upon consideration of all the issues and concerns raised by the suppliers during the Preliminary Conference held on 3 August 2020, as well as inquiries submitted thereafter, regarding the technical specifications, the Bids and Awards Committee (BAC) per BAC Resolution 2020-0023 resolved to modify the technical specifications for the lots of the project and the other terms and conditions, are as follows:


Item No.	Previous Specs	Modified Specs	Quantity	Unit of Measure
LOT 1: GENERAL OFFICE SUPPLIES (Commonly use Office Supplies)				
1	Balikbayan Box (Travel Box), 20 x 20 x 20	Balikbayan Box (Travel Box) size: 20 x 20 x 20 thickness: 3 ply, 4.5-5 mm	1,000	pieces
2	Ballpoint pen, 0.7mm (black), 5.5" in height with cover	Ballpoint Pen, black tip: 0.7 mm with cap	1,000	pieces
3	Ballpoint pen, 0.7mm (blue), 5.5" in height with cover	Ballpoint Pen, blue tip: 0.7 mm with cap	1,000	pieces
4	Ballpoint pen, 0.7mm (red), 5.5" in height with cover	Ballpoint Pen, red tip: 0.7 mm with cap	300	pieces
5	Board Paper, 220GSM SHORT, 10 sheets	Board Paper, 220GSM SHORT, 10 sheets	50	set
6	Copy Paper (Letter size), 80gsm, size: 216mm x 279mm	Copy Paper (Letter size), 80gsm, size: 216mm x 279mm	850	reams
7	Copy Paper, 120 GSM (Letter Size) 216mm x 279mm	Copy Paper, 120 GSM (Letter Size) size: 216mm x 279mm	20	reams
8	Electric Typewriter Ribbon, Olympia, M: Compact 5DM	Electric Typewriter Ribbon (Compatible with Olympia Model: Compact 5DM)	30	pieces

x ----- x

9	Eraser, Electric Typewriter Ribbon, Olympia, M: Compact 5DM	Eraser for Electric Typewriter Ribbon (Compatible with Olympia Model: Compact 5DM)	50	pieces
10	File Tab Divider, assorted colors, made of special board vellum size: 216 x 279mm	File Tab Divider, assorted colors, made of special board vellum size: 216 x 279mm	200	reams
11	File/Storage Box with Cover, Legal Size, size: 12 x 10 x 15	<p>File/Storage Box with lid</p> <p>*Outside Dimension: Width: 12 Height: 10 Length: 15</p> <p>Material: *Chipboard: 3mm thick (min) *Leatherette paper for outside cover *Front of the box: with pocket for label insert *Assorted colors, one shade only</p> <p>File/Storage Box with lid</p> 	300	pieces
12	File/Storage Box with Flip Cover, Half size (customize) size: Height: 10" inches, width: 5" inches	<p>File Storage Box with Flip cover, Half size (customize) size: Height: 10" inches, width: 5" inches</p> <p>*Outside Dimension: Width: 5 Height: 10 Length: 15</p> <p>Material: *Chipboard: 3mm thick (min) *Leatherette paper for outside cover *Front of the box: with pocket for label insert *Assorted colors, one shade only</p>	500	pieces

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		 <p>File/Storage Box with flip cover</p>		
13	Folder Thermal Binding Covers, short (1mm, 1/16")	Folder Thermal Binding Covers, short (1mm or 1.5mm, 1/16") Additional information: *Can fit A4 & 8'5 x 11' *clear binding covers *Heat resistant (Thermal Binding)	500	pieces
14	Folder Thermal Binding Covers, short (3mm, 1/8")	Folder Thermal Binding Covers, short (3mm, 1/8") Additional information: *Can fit A4 & 8'5 x 11' *clear binding covers *Heat resistant (Thermal Binding)	500	pieces
15	Folder Thermal Binding Covers, short (5mm, 3/16")	Folder Thermal Binding Covers, short (5mm or 6mm, 3/16") Additional information: *Can fit A4 & 8'5 x 11' *clear binding covers *Heat resistant (Thermal Binding)	500	pieces
16	Folder Thermal Binding Covers, short (12mm, 1/2")	Folder Thermal Binding Covers, short (12mm, 1/2") Additional information: *Can fit A4 & 8'5 x 11' *clear binding covers *Heat resistant (Thermal Binding)	500	pieces
17	Folder Thermal Binding Covers, short (15mm, 5/8")	Folder Thermal Binding Covers, short (15mm, 5/8") Additional information: *Can fit A4 & 8'5 x 11' *clear binding covers *Heat resistant (Thermal Binding)	500	pieces

		Binding)		
18	Folder Thermal Binding Covers, short (21mm, 7/8")	<p>Folder Thermal Binding Covers, short (21mm, 7/8")</p> <p>Additional information: *Can fit A4 & 8'5 x 11' *clear binding covers *Heat resistant (Thermal Binding)</p> <p>Sample for Line Items 13 to 18:</p> 	500	pieces
19	High End, adhesive, strong Sticky Notes (with SIGN HERE) 50 pcs/pack	<p>Sticky Notes/Index Tab with sign here 100 flags(pads) per dispenser Adhesive Strength: Standard Ability: Stick and re-stick</p> <p>*Adhesive must stick for at least 30 days from the first use *Must be easily removed from pad/surface without adhesive transfer</p>	900	packs
20	High End, Sticky Notes Cube (2x2), 47.6mm x 47.6mm	<p>Note Pad, stick on, cube (2" x 2") min 400 sheets per cube Adhesive Strength: Standard Ability: Stick and re-stick</p> <p>*Adhesive must stick for at least 30 days from the first use *Must be easily removed from pad/surface without adhesive transfer</p>	400	pads
21	High End, Sticky Notes (4 in. x 6 in.) Ruled, 102mm x 153mm	<p>Note Pad, stick on, Lined (4" x 6") min 100 sheets per pad 5 pads per pack Adhesive Strength: Standard Ability: Stick and re-stick</p> <p>*Adhesive must stick for at least 30 days from the first use</p>	450	pads

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		*Must be easily removed from pad/surface without adhesive transfer		
22	Index Card, PLAIN/Blank, white (5" x 8"), 14pt., thick, 100 sheets	Index Card, PLAIN/Blank, white (5" x 8"), 14pt., thick, 100 sheets	100	pack
23	Index Card, RULED, white (5" x 8"), 14pt., thick, 100 sheets	Index Card, RULED, white (5" x 8"), 14pt., thick, 100 sheets	50	pack
24	Permanent Marker, GOLD, Medium Point Paint Marker	Permanent Marker, Gold Tip: Broad type	50	pieces
25	Permanent Marker, SILVER, Medium Point Paint Marker	Permanent Marker, Silver Tip: Broad type	50	pieces
26	Photo Paper, MATTE, A4, 10 sheets, white	Photo Paper, MATTE, A4, 10 sheets, white	70	set
27	Photo Sticker Paper A4, Glossy, 150gsm	Photo Sticker Paper A4, Glossy, 150gsm	70	set
28	Rubber Band #16, 350 grams	Rubber Band #16, 350 grams	20	boxes
29	Sign Pen, GREEN, liquid/gel ink, 0.5mm	Sign Pen, GREEN, liquid/gel ink, 0.5mm	200	pieces
30	Sticker Paper, MATTE, A4, 10 sheets (High Quality)	Sticker Paper, Matte, A4, 10 sheets, white, 80 gsm	70	set
31	Sticker Paper, GLOSSY, A4, 10 sheets	Sticker Paper, Glossy, A4, 10 sheets, white, 80 gsm	70	set
32	Time Card, (US Tag Board), 100S	Time Card (US Tagboard) 100 pieces per bundle/pack	150	bundle
33	Typewriter Ribbon, Manual (Olympia T.W. - Black Nylon)	Manual Typewriter Ribbon (compatible with Olympia T.W) color: black nylon	10	spools
34	Specialty Paper (Ivory), 170GSM, size: 8.5 x 13 inches, 10 sheets per pack	Specialty Paper (Ivory), 170GSM, size: 8.5 x 13 inches, 10 sheets per pack	20	packs
35	CDR-W, speed: 4x 700MB	CDR-W, speed: 4x 700MB (with or without case)	90	pieces
36	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	DVD Rewritable, speed: 4x min, 4.7GB capacity min (minus)	70	pieces
37	Flash Drive 8gb, USB 2.0	Flash Drive 8gb, USB 3.0 With built-in USB interface cover (e.g. Swivel, slide/retractable type) With carrying strap (neck/wrist)	170	pieces
38	Flash Drive 32gb, USB 2.0	Flash Drive 32gb, USB 3.0 With built-in USB interface cover (e.g. Swivel, slide/retractable type) With carrying strap (neck/wrist)	277	pieces

39	Keyboard, USB type with numeric keypad, rounded edge keycaps	Keyboard, USB type with numeric keypad, rounded edge keycaps	50	units
LOT 2: CONSUMABLES (Commonly Use Consumable Inks and Toner)				
27	Toner Cart, Sharp AR6023 (MX-237GT)	Toner Cart, Sharp toner cartridge MX-237GT, to ensure compatibility with photocopier AR6023N (Serial No. 73013173)	5	cart
Other Terms and Conditions				
Old		Modified		
The Letter of Authenticity or Manufacturer's Certification shall be submitted by the bidder declared as the Lowest Calculated Bidder (LCB) as a post-qualification requirement.		The Letter of Authenticity, Manufacturer's Certification or Reseller's Certificate shall be submitted by the bidder declared as the Lowest Calculated Bidder (LCB) as a post-qualification requirement.		

In connection therewith, the issued BAC Resolution no. 2020-0023 has amended the description of Line items 37 and 38 of the Flash Drive from USB 2.0 to USB 3.0 thereby affecting the amount and quantity of the product. Hence, the Approved Budget of the Contract (ABC) has also been modified as follows:

Lot No./Description	Initial Approved Budget for the Contract (ABC)	Modified Approved Budget of the Contract (ABC)
Lot 1: General Office Supplies (Common-use Office Supplies)	P 1,325,504.17	P 1,325,039.73
Lot 2: Consumables (Common-use Printer Inks and Toners)	P 2,375,951.33	P 2,375,951.33
TOTAL:	P 3,701,455.50	P 3,700,991.07

Date of Delivery

With regard to the date of delivery that was posted on the PhilGEPS Website which was originally **SEVEN (7) CALENDAR DAYS**, the BAC would like to clarify that the delivery must be made not more than **SIXTY (60) CALENDAR DAYS** from the issuance of the Notice of Proceed.

For more information, interested suppliers are advised to send their written requests for clarifications to:

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(ORIGINAL SIGNED)

Atty. MARVIN R. GATPAYAT

Chairperson

Bids and Awards Committee – I

CERTIFICATION

The Schedule of Requirements and Technical Specifications are in conformity with the requirements of the end-user unit.

(ORIGINAL SIGNED)
Clinthon B. Ulep
End-User Representative