



REPUBLIC OF THE PHILIPPINES  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
*Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon*  
Malacañang, Manila

**BIDS AND AWARDS COMMITTEE – II**

**Project:** GIFT CERTIFICATE FOR THE  
PRIZE OF HACKATHON, FOI  
WEBINAR, PCOO TOWN HALL  
MEETINGS AND MEDIA  
SUPPORT

**Date:** 21 JULY 2020

**PR No:** 2020-06-0377

**Quotation Number** 2020-07-0112

**Approved Budget  
for the Contract:** FIVE HUNDRED SEVENTEEN  
THOUSAND ONE HUNDRED  
NINETY-TWO PESOS (PHP  
517,192.00)

**Mode of  
Procurement** Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **27 July 2020** at 10:00 **AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via [psu.pcoo@gmail.com](mailto:psu.pcoo@gmail.com).

**General Conditions:**

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**, i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- The supplier awarded with the contract shall submit the following updated documents **prior to payment**:
  - ☒ Mayor's / Business Permit
  - ☒ PhilGEPS Registration Number
  - ☒ BIR Form 2303 (Certificate of Registration)
  - ☒ Omnibus Sworn Statement

**Company Name** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Email** : \_\_\_\_\_  
**Representative** : \_\_\_\_\_

**TIN No** : \_\_\_\_\_  
**Contact No.** : \_\_\_\_\_

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	PHP 500,000.00 WORTH GIFT CERTIFICATES FOR THE PRIZE OF HACKATHON, FOI WEBINARS, PCOO TOWN HALL MEETINGS AND MEDIA SUPPORT Php 500 Denomination  Send Bill Arrangement. No down payment				

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature



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Date