



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

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|--|---|--------------------------------|----------------------------|
| Project: | GIFT CHEQUES/CERTIFICATES FOR IDUAI 2020/FOI MULTI- ARTS FESTIVAL ON SEPTEMBER 2020 | Date: | 21 JULY 2020 |
| PR No: | 2020-07-0398 | Quotation Number | 2020-07-0111 |
| Approved Budget for the Contract: | ONE HUNDRED FORTY-EIGHT THOUSAND EIGHT HUNDRED NINETY-SIX PESOS (PHP 148,896.00) | Mode of Procurement | Small Value Procurement |

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **27 July 2020** at 10:00 **AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via psu.pcoo@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**, i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- The supplier awarded with the contract shall submit the following updated documents **prior to payment**:

- ☒ Mayor's / Business Permit
- ☒ PhilGEPS Registration Number
- ☒ BIR Form 2303 (Certificate of Registration)
- ☒ Omnibus Sworn Statement

| | | | | | |
|-----------------------|---|-------|--------------------|---|-------|
| Company Name | : | _____ | TIN No | : | _____ |
| Address | : | _____ | Contact No. | : | _____ |
| Email | : | _____ | | | |
| Representative | : | _____ | | | |

| Item No. | Technical Specifications | Qty. | Unit | Unit Price | Total |
|----------|---|------------|------------|------------|-------|
| | GIFT CHEQUES/CERTIFICATE FOR IDUAI 2020/FOI MULTI-ARTS FESTIVAL ON SEPTEMBER 2020 Detailed Specs: Gift Cheques/Certificates Denomination of Php 500.00 282 pieces of Gift Certificates Service Fee (5%) Tax Billing: Send Bill Arrangement. No downpayment. Must include VAT and other applicable Charges in the total quotation price. | 282 | pcs | | |

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.



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Printed Name / Signature

Date