



PURCHASE REQUEST

Entity Name: Presidential Communications Operations Office

Fund Cluster: 01

Office/Section: Personnel Section		PR No. 2020-08-0429	Date : August 30, 2020		
		Responsibility Center Code: _____			
Stock/Property	Unit	Item Description	Quantity	Est. Unit Cost	Est. Total Cost
No.	1	Covid-19 Swab Testing Kit PCOO Employees (Minimum of 100 pax) Please see attached file for Technical Specifications	100	Php 7,300.00	Php 730,000.00
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Purpose: Emergency procurement of Swab Testing for MARO and remaining SWF of PCOO.
For upcoming coverage of MARO to PRRD events this coming September.

	Requested By:	Approved By:
Signature :	(ORIGINAL SIGNED)	(ORIGINAL SIGNED)
Printed Name :	<u>Janette P. Canlas</u>	Ma. Immaculada C. Flores
Designation :	Administrative Assistant III	Head of Unit

Certification as to Availability of Funds (CAF)
as of (date): 08/30/2020

Signature (ORIGINAL SIGNED)
MA. ALMA A. FRANCISCO
*Chief Administrative Officer (Budget
Officer V)*

(ORIGINAL SIGNED)
MA. TERESA L. UBAS
Chief, Accounting Division