



PURCHASE ORDER

Presidential Communications Operations Office

Supplier : Singtern Pharmaceuticals Distributor
Address : Woodrow Hills B8L8 El Toro Drive, Antipolo City
TIN : _____

P. O. No. 2020-06-0053
Date : June 1, 2020 negotiated procurement
Mode of Procurement : emergency cases

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : New Executive Bldg. San Miguel, Malacanang, Manila.

Delivery Term : _____

Date of Delivery : _____

Payment Term : _____

Stock No.	Unit	Description	QTY.	Unit Cost	Amount
		ALCOHOL Tech Specs: * Isopropyl / Ethyl * 70% Solution * 500 ml.	1,000	188.00	188,000.00
		FACE SHIELD Tech Specs: * Anti-fog * Latex Free * One size fits all * Soft head foam * Disposable	1,000	298.00	298,000.00
	x	- nothing follows -			x
Ref: Purchase Request No. 2020-05-0347 dtd. May 29, 2020 re: Emergency Procurement of Alcohol and Face Shield for PCOO use due to COVID 19. (Property and Supply Section)					

(Total Amount in Words)

FOUR HUNDRED EIGHTY-SIX THOUSAND PESOS

PhP

486,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: _____
(original signed)

Signature over Printed Name

Date

Very truly yours,
(original signed)

ASEC. RYAN VINCENT L. UY
Head of Procuring Entity

Fund Cluster: _____

Funds Available: _____

(original signed)

MA TERESA L. UBAS
Chief Accountant

ORS/BURS No: _____

Date of the ORS/BURS: _____

Amount : _____

PURCHASE REQUEST

Entity Na Presidential Communications Operations Office

Fund Cluster: 01

Office/Section:

PR No. 2020-05-0347

Date : May 29, 2020

Property & Supplies

Responsibility Center Code: _____

[illegible]

Purpose:

For PCOO use due to Ncov/ Covid 19.

Requested By:

Approved by:

Signature :

(original signed)

(original signed)

Printed Name :

JOHN ROSE ODRUNIA

CLINTON B. ULEP

Designation :

Admin Assistant II**Admin Officer V/ Supply Officer III****Certification as to Availability of Funds (CAF)**

as of (date):

Signature (original signed)

Ma. Alma A. Francisco

Chief Administrative Officer (Budget Officer V)