



REPUBLIC OF THE PHILIPPINES  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
*Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon*  
Malacañang, Manila

**BIDS AND AWARDS COMMITTEE – II**

|  |   |                                |                         |
|--|---|--------------------------------|-------------------------|
| <b>Project:</b>                              | PRODUCTION SET UP FOR PRE<br>SONA 2020                  | <b>Date:</b>                   | 27 JUNE 2020            |
| <b>PR No:</b>                                | 2020-06-0359  | <b>Quotation Number</b>        | 2020-06-0095            |
| <b>Approved Budget for<br/>the Contract:</b> | <b>NINE HUNDRED THOUSAND<br/>PESOS (Php 900,000.00)</b> | <b>Mode of<br/>Procurement</b> | Small Value Procurement |

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **01 JULY 2020 at 09:00 AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via [psu.pcoo@gmail.com](mailto:psu.pcoo@gmail.com).

**General Conditions:**

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall be render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**, i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- The supplier awarded with the contract shall submit the following updated documents **prior to payment**:
  - ☒ Mayor's / Business Permit
  - ☒ PhilGEPS Registration Number
  - ☒ Omnibus Sworn Statement
  - ☒ BIR Form 2303 (Certificate of Registration)

|                       |   |       |                    |   |       |
|-----------------------|---|-------|--------------------|---|-------|
| <b>Company Name</b>   | : | _____ | <b>TIN No</b>      | : | _____ |
| <b>Address</b>        | : | _____ | <b>Contact No.</b> | : | _____ |
| <b>Email</b>          | : | _____ |                    |   |       |
| <b>Representative</b> | : | _____ |                    |   |       |

| Item No. | Item Description   | Qty | Unit | Unit Price | Total |
|----------|--|-----|------|------------|-------|
|          | <b>PRODUCTION SET UP FOR PRE - SONA 2020</b><br><br><b>EVENT DATE: JULY 8,15, &amp; 22, 2020</b><br><b>INGRESS DATE: JULY 7, 14, &amp; 21, 2020</b><br><b>VENUE: PIA THEATER (VISAYAS AVE. DILIMAN QUEZON CITY)</b><br><br><b>Technical Specifications:</b> <ul style="list-style-type: none"><li>- <b>LED WALL - (12 ft x 9ft)*</b></li><li>- <b>2 SET Backdrops*</b></li><li>- <b>TARP on Wood Backdrop (15ft x 9ft)</b></li><li>- <b>7 white chairs and tables</b></li><li>- <b>2 LED television prompts (43" T.V.)</b></li><li>- <b>1 ft riser for second row seats</b></li><li>- <b>Trusses for: Stage Lights</b></li><li>- <b>Lights (Good for broadcast light set up):</b><ul style="list-style-type: none"><li>~ Stage Lights</li><li>~ House Lights (Dimmable)</li><li>~ Spot Lights</li></ul></li><li>- <b>Speakers (Audio good for broadcast):</b><ul style="list-style-type: none"><li>~ 2 Front</li><li>~ 2 Middle</li><li>~ 2 Back</li></ul></li><li>- <b>Microphones:</b><ul style="list-style-type: none"><li>~ 6 wireless</li><li>~ 3 wired (with stand, audience area)</li></ul></li></ul> | 1   | Lot  |            |       |



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|----------|---|-----|------|------------|-------|
|          | <ul style="list-style-type: none"><li>- <b>Communication Set:</b><br/>~ 6 pieces (Preferably wireless)</li><li>- <b>Tech Booths</b></li></ul> <p><b>*** See Attached Set up Designs</b><br/><b>*sizes may change once ocular has been conducted</b><br/><b>PLEASE SEE DESIGN FOR THE OVERALL LOOK</b></p> <p><b>Mode of Payment:</b></p> <ul style="list-style-type: none"><li>- <b>Send Bill Arrangement</b></li><li>- <b>No Down Payment</b></li></ul> <p><b>TOTAL AMOUNT</b></p> |     |      |            |       |

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Date