

Section VII. Technical Specifications

TECHNICAL SPECIFICATIONS

ANNEX "A"

Bidders must state “**Comply**” in the column “**Statement of Compliance**” against each of the individual parameters of each “Specifications.”

Item No.	Product Description	Quantity	Unit of Measure	STATEMENT OF COMPLIANCE
LOT 1: GENERAL OFFICE SUPPLIES (Commonly use Office Supplies)				
1	Balikbayan Box (Travel Box), 20 x 20 x 20	1,000	pieces	
2	Ballpoint pen, 0.7mm (black), 5.5" in height with cover	1,000	pieces	
3	Ballpoint pen, 0.7mm (blue), 5.5" in height with cover	1,000	pieces	
4	Ballpoint pen, 0.7mm (red), 5.5" in height with cover	300	pieces	
5	Board Paper, 220GSM SHORT, 10 sheets	50	set	
6	Copy Paper (Letter size), 80gsm, size: 216mm x 279mm	850	reams	
7	Copy Paper, 120 GSM (Letter size) size: 216mm x 279mm	20	reams	
8	Electric Typewriter Ribbon, Olympia, M: Compact 5DM	30	pieces	
9	Eraser, Electric Typewriter Ribbon, Olympia, M: Compact 5DM	50	pieces	
10	File Tab Divider, assorted colors, made of special board vellum size: 216 x 279mm	200	reams	
11	File/Storage Box with Cover, Legal Size, size: 12 x 10 x 15	300	pieces	
12	File/Storage Box with Flip Cover, Half size (customize) size: Height: 10" inches, width: 5" inches	500	pieces	
13	Folder Thermal Binding Covers, short (1mm, 1/16")	500	reams	
14	Folder Thermal Binding Covers, short (3mm, 1/8")	500	reams	
15	Folder Thermal Binding Covers, short (5mm, 3/16")	500	reams	
16	Folder Thermal Binding Covers, short (12mm, 1/2")	500	reams	
17	Folder Thermal Binding Covers, short (15mm, 5/8")	500	reams	
18	Folder Thermal Binding Covers, short (21mm, 7/8")	500	reams	
19	High End, adhesive, strong Sticky Notes (with SIGN HERE)	900	packs	
20	High End, Sticky Notes Cube (2x2), 47.6mm x 47.6mm	400	pads	
21	High End, Sticky Notes (4 in. x 6 in.) Ruled, 102mm x 153mm	450	pads	

22	Index Card, PLAIN/Blank, white (5" x 8"), 14pt., thick, 100 sheets	100	pack	
23	Index Card, RULED, white (5" x 8"), 14pt., thick, 100 sheets	50	pack	
24	Permanent Marker, GOLD, Medium Point Paint Marker	50	pieces	
25	Permanent Marker, SILVER, Medium Point Paint Marker	50	pieces	
26	Photo Paper, MATTE, A4, 10 sheets, white	70	set	
27	Photo Sticker Paper A4, Glossy, 150gsm	70	set	
28	Rubber Band #16, 350 grams	20	boxes	
29	Sign Pen, GREEN, liquid/gel ink, 0.5mm	200	pieces	
30	Sticker Paper, MATTE, A4, 10 sheets (High Quality)	70	set	
31	Sticker Paper, GLOSSY, A4, 10 sheets	70	set	
32	Time Card, (US Tag Board), 100S	150	bundle	
33	Typewriter Ribbon, Manual (Olympia T.W. - Black Nylon)	10	spools	
34	Specialty Paper (Ivory), 170GSM, size: 8.5 x 13 inches, 10 sheets per pack	20	packs	
35	CDR-W, speed: 4x 700MB	90	pieces	
36	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	70	pieces	
37	Flash Drive 8gb, USB 2.0	170	pieces	
38	Flash Drive 32gb, USB 2.0	350	pieces	
39	Keyboard, USB type with numeric keypad, rounded edge keycaps	50	units	

Item No.	Product Description	Quantity	Unit of Measure	STATEMENT OF COMPLIANCE
LOT II: CONSUMABLES (Commonly Use Consumable Inks and Toner)				
1	Drum Cart, Brother DR-261CL	10	drums	
2	Ink Cart, Brother BT 5000C (Cyan)	25	cart	
3	Ink Cart, Brother BT 5000M (Magenta)	25	cart	
4	Ink Cart, Brother Ink BT 5000Y (Yellow)	25	cart	
5	Ink Cart, Brother BT 6000BK (Black)	30	cart	
6	Ink Cart, Brother LC39BK (black)	10	cart	
7	Ink Cart, Brother LC39C (cyan)	10	cart	
8	Ink Cart, Brother LC39M (magenta)	10	cart	
9	Ink Cart, Brother LC39Y (yellow)	10	cart	
10	Ink Cart, Canon PGI-35 (Black)	280	cart	
11	Ink Cart, Canon CLI-36 (Colored)	250	cart	
12	Ink Cart, Canon PG 750 Black	50	cart	
13	Ink Cart, Canon CLI-751 Cyan	50	cart	
14	Ink Cart, Canon CLI-751 Magenta	50	cart	
15	Ink Cart, Canon CLI-751 Yellow	50	cart	
16	Ink Cart, HP CN053AA (932B XL),Black	350	cart	
17	Ink Cart, HP CN054AA (HP 933C XL), Cyan	300	cart	
18	Ink Cart, HP CN055AA (HP 933M XL), Magenta	300	cart	
19	Ink Cart, CN056AA (HP 933Y XL), Yellow	300	cart	
20	Toner Cart, Brother, 261 (Black)	10	cart	
21	Toner Cart, Brother, 261 (Cyan)	10	cart	
22	Toner Cart, Brother, 261 (Magenta)	10	cart	
23	Toner Cart, Brother, 261 (Yellow)	10	cart	
24	Toner Cart, Brother DR 2255	5	cart	
25	Toner Cart, Brother DR 2355	6	cart	
26	Toner Cart, Brother TN 2360	8	cart	
27	Toner Cart, Sharp AR6023 (MX-237GT)	5	cart	
28	Waste Toner, Brother WT-220CL Bottle	8	cart	

Other Terms and Conditions:

	Statement of Compliance
All printer inks and toners should be brand new, original, and genuine.	
In the event that the model indicated in the technical specifications has reached its end of life, original replacements will be accepted.	
No re-manufactured, refilled, or compatible printer inks and toners will be accepted.	
The Letter of Authenticity or Manufacturer's Certification shall be submitted by the bidder declared as the Lowest Calculated Bidder (LCB) as a post-qualification requirement.	

I hereby commit to comply and the deliver all of the above requirements in accordance with the above-stated schedules

_____ <i>Name of Company/Bidder</i>	_____ <i>Signature over Printed Name of Representative</i>	_____ <i>Date</i>
--	---	----------------------