



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

Project:	OFFICE FURNITURE FOR CORDS X	Date:	03 MARCH 2020
PR No.:	2020-02-0155	Quotation Number	2020-02-0053-B
Approved Budget: for the Contract	TWO HUNDRED NINE THOUSAND NINE HUNDRED FIFTY PESOS (P209,950.00)	Mode of Procurement:	SHOPPING B

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **09 March 2020** at **08:00 AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via psu.pcoo@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall be render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- The supplier awarded with the contract shall submit the following updated documents **prior to payment**:
 - ✓ Mayor's / Business Permit
 - ✓ PhilGEPS Registration Number
Income/Tax Return
 - ✓ Omnibus Sworn Statement
Professional License/Curriculum Vitae (*for Consulting Services*)
 - ✓ BIR Form 2303 (Certificate of Registration)

Company Name	:	_____	TIN No	:	_____
Address	:	_____	Contact No.	:	_____
Email	:	_____			
Representative	:	_____			

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	OFFICE FURNITURE FOR CORDS X				
	1. 3 LAYER FILING CABINET - LATERAL *BLACK/BEIGE *L 35.43" X W 17.72" X H 40.4" *ANTI-TILT, CENTRAL LOCKING, PUNCHED HOLES FOR FOLDERS, PLASTIC DIVIDER, MOVEABLE HANGER, WITH NAME HOLDER	2			
	2. EXECUTIVE CHAIR/CONFERENCE CHAIR *MATERIAL: SYNTHETIC LEATHER, CHROME BASE *COLOR: BLACK *DIMENSION: L 21.5" X W 21" X H 40.75"	9			
	3. EXECUTIVE TABLE *L 63" X W 33" X H 31.5"	1			
	4. VISITORS CHAIR *NYLON, MESH, PVC BLACK * L 49" X W 49" X H 49.5CM	7			
	5. CONFERENCE TABLE *L 240 X W 120 X H 75CM	1			



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	6. CLERICAL TABLE/WRITING TABLE *L 1500 X W 750 X H 750M	5			
	7. FOLDING TABLE/TRAINING TABLE * 30X30 SQ. TUBE. 0.8M WIDTH, ADJUSTABLE HEIGHT	2			
	(NOTHING TO FOLLOWS)				
	NOTE: SEND BILL ARRANGEMENT NO DEPOSIT/DOWN PAYMENT				
	Total				P _____

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date