



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

Project:	Preventive Maintenance and Relocation of All Airconditioning Units at PCOO	Date:	17 February 2020
PR No:	2020-01-0068	Quotation Number	2020-02-0044
Approved Budget for the Contract:	Seven Hundred Twenty Seven Thousand Three Hundred Ninety-Five Pesos and Seventy Centavos (Php 727, 395.70)	Mode of Procurement	Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **21 February 2020** at 8:00 **AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via psu.pcoo@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall be render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**, i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- The supplier awarded with the contract shall submit the following updated documents **prior to payment**:
 - ☒ Mayor's / Business Permit
 - ☒ PhilGEPS Registration Number
 - ☒ BIR Form 2303 (Certificate of Registration)
 - ☒ Omnibus Sworn Statement

Company Name	:			
Address	:			
Email	:			
Representative	:	TIN No	:	
		Contact No.	:	

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	Preventive Maintenance and Relocation of all Airconditioning Units at PCOO of FY 2020				
	Please see attached Technical Specifications				
	*** Nothing to follows ***				
	Total				

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
 Malacañang, Manila

Technical Specifications		
Item	Specification	Bidder's Compliance
1	<p>A. Preventive maintenance activities for all air-conditioning units installed at PCOO Properties.</p> <p>New Executive Building:</p> <p>41 units Koppel brand 14 units Carrier brand 5 units Everest brand 3 units Kolin brand 2 units Idec brand 2 units Alenaire brand 1 unit Condura brand 1 unit Daikin brand 1 unit Panasonic brand 1 unit Samsung brand</p> <p>BFB Building (FOI)</p> <p>2 units Koppel brand 1 unit Kolin brand 1 unit Everest brand</p> <p>PIA Building</p> <p>1 unit Koppel brand 3 units Carrier brand</p> <p>Total Units: 79</p> <p>See Attached for the detailed list of air-conditioning units.</p>	
	<p>B. Quarterly Maintenance Activity</p> <p>General Cleaning of Air-conditioning Units</p> <p>Cleaning of internal and electronic components using anti-static cleaners (dry cleaning)</p> <p>Checking of system parameters</p> <p>Checking of refrigerant charge (if needed)</p> <p>Checking of condenser coils, motors and other auxiliary equipment</p> <p>Minor adjustment and calibration of electrical and electronic controls and other accessories</p> <p>Filter Cleaning/Replacement</p> <p>Pressurized water cleaning of units every 3 months</p> <p>Application of chemical if necessary</p> <p>De-clogging of main condensate drain line</p> <p>Detailed and accurate report</p> <p>Submission of Root Cause Analysis in case of problem with units</p>	



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
 Malacañang, Manila

	Recommendation on the repair and replacement of unit and parts that should be undertaken and submission of complete item specifications and price quotation that may be used as reference (cost of labor and materials) within two (2) days upon the detection of defects Cleaning of working area and cleaning of site	
	C. 24/7 Hotline with SLA of 4 Hrs site visit after emergency call	
	D. The Preventive Maintenance Service Provider must be	
	Accredited by all brands in the above list or at least have a Mechanical Engineer in the roster of personnel	
	Copy of DTI Accreditation Certificate (PD 1572)	
2	A. Supply of Labor and Materials for the repair of 7.5TR Koppel floor mounted Air-conditioning unit located at 4F NEB OSEC MEDIA Office.	
	Bill of materials	
	1 Unit Compressor ZR94KCE-TF5-950 3PH LRA 183 208-240V	
	2 Tank Refrigerant R22 13.6 Kgs	
	1 pcs Filter Drier 165 Flare Type	
	10 Pcs Silver Rod	
	5 Pcs Mapp Gas	
	2 Pcs Fan Capacitor 10 μ f 450 VAC	
	1 Pc Danfoss Pressure Switch Hi & Lo	
	1 Pc BAU 300 Time Delay 1m-5m	
	50 Pcs Terminal Clip	
	7 Pcs 5/8 Copper Elbow long radius	
	6 Pcs 1/2 Copper Elbow long radius	
	1 Roll 5/8 Copper Tube	
	1 Roll 1/2 Copper Tube	
	1 Lot Labor Cost	
	B. Installation of 2HP Wall Mounted AC unit that was relocated to PIA for PCOO-OUSNMEA use	
	Bill of materials	
	1 Roll 1/4 COPPER TUBE 0.28 (Inverter Type Tube)	
	1 Roll 1/2 COPPER TUBE 0.28 (Inverter Type Tube)	
	8 Pcs 1/4x1/2 RUBBER INSULATION	
	8 Pcs 1/2x1/2 RUBBER INSULATION	
	3 Pcs POLYETHYLENE TAPE	
	20 Mtrs THNN WIRE #10	
	80 Mtrs THNN WIRE #12	
	20 Mtrs 1/2 FLEXIBLE HOSE	
	5 Pcs 1/2 PVC PIPE (BLUE)	
	5 Pcs 1/2 PVC ELBOW	



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

1 Tank REFRIGERANT - 410A (11,3 KGS)
1 Pc PVC Adhesive (SMALL)
1 Pc PVC Sealant (POUCH)
4 Pcs $\frac{5}{8}$ PLASTIC MOULDING
1 Pcs $1\frac{1}{2} \times 1\frac{1}{2} \times 1/8$ ANGLE BAR (ACCU Support)
8 Pcs $\frac{3}{8} \times 1\frac{1}{2}$ BOLT AND KNOT (ACCU Support)
1 Lot Welding Rod
1 Lot Labor Cost