



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

BIDS AND AWARDS COMMITTEE – II

Project:	HOTEL ACCOMMODATION FOR PCOO ROADSHOW AND FOI CAMPUS CARAVAN – EASTERN SAMAR	Date:	02/04/2020
PR No.:	2020-01-0046	Quotation Number	2020-01-0027
Approved Budget:	FIFTY-EIGHT THOUSAND EIGHT HUNDRED PESOS (P 58,800.00)	Mode of Procurement:	SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **07 FEBRUARY 2020** at **6:00 AM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via psu.pcoo@gmail.com.

General Conditions:

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall be render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- The supplier awarded with the contract shall submit the following updated documents **prior to payment**:

- ☒ Mayor's / Business Permit
- ☒ PhilGEPS Registration Number
- ☒ Omnibus Sworn Statement
- ☒ BIR Form 2303 (Certificate of Registration)

Company Name	:	_____	TIN No	:	_____
Address	:	_____	Contact No.	:	_____
Email	:	_____			
Representative	:	_____			

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
	HOTEL ACCOMMODATION FOR PCOO ROADSHOW AND FOI CAMPUS CARAVAN – EASTERN SAMAR				
1	February 17, 18, 19, 20, 2020 (3 nights) Large Solo Room (superior room)	3			
2	February 17, 18, 19, 20, 2020 (3 nights) Deluxe Room (2 beds)	5			
	Inclusions : Complimentary Breakfast				
	Send Bill /NoDownpayment/Deposit				
	****nothing to follows****				
	TOTAL AMOUNT				P _____

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date