



REPUBLIC OF THE PHILIPPINES  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
*Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon*  
Malacañang, Manila

**BIDS AND AWARDS COMMITTEE – II**

<b>Project:</b>	<b>VAN RENTAL FOR THE PSC-FOI STRATEGIC PLANNING WORKSHOP IN BATANGAS</b>	<b>Date:</b>	<b>01/24/2020</b>
<b>PR No.:</b>	<b>2020-01-0041</b>	<b>Quotation Number</b>	<b>2020-01-0012</b>
<b>Approved Budget:</b>	<b>SIXTY FOUR THOUSAND EIGHT HUNDRED PESOS</b>	<b>Mode of Procurement:</b>	<b>SMALL VALUE PROCUREMENT</b>
<b>for the Contract</b>	<b>(P 64,800.00)</b>		

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **29 January 2020 at 2:00 PM** at the New Executive Bldg., JP Laurel St., San Miguel Manila, or through e-mail via [psu.pcoo@gmail.com](mailto:psu.pcoo@gmail.com).

**General Conditions:**

- Suppliers shall submit their quotations using this Prescribed Form. Failure to do so shall be render the quotation unresponsive.
- Delivery period within **THREE (3) CALENDAR DAYS** from receipt of the Purchase Order Form.
- Payment will be on a **SEND BILL ARRANGEMENT**; i.e. full payment will be made after the completion of the event or delivery of the service.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
- Price validity shall be for a period of sixty (60) calendar days.
- Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
- The supplier awarded with the contract shall submit the following updated documents **prior to payment**:
  - ☒ Mayor's / Business Permit
  - ☒ PhilGEPS Registration Number
  - ☒ Omnibus Sworn Statement
  - ☒ BIR Form 2303 (Certificate of Registration)

**Company Name** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Email** : \_\_\_\_\_ **TIN No** : \_\_\_\_\_  
**Representative** : \_\_\_\_\_ **Contact No.** : \_\_\_\_\_

Item No.	Technical Specifications	Qty.	Unit	Unit Price	Total
1	<b>VAN RENTAL WITH INCLUSIONS OF:</b> <ul style="list-style-type: none"><li>AIR-CONDITIONED</li><li>DRIVER'S MEALS</li><li>TOLL AND GAS FEES</li><li>DRIVER'S ACCOMODATION</li><li>PARKING FEES</li><li>GOVERNMENT TAX</li></ul> <p>*Must be accomodate 12 to 13 pax each van*</p> <p>****nothing to follows****</p> <p><b>TOTAL AMOUNT</b></p>	3	Units		<b>P</b> _____



REPUBLIC OF THE PHILIPPINES  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
*Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon*  
Malacañang, Manila

**BIDS AND AWARDS COMMITTEE – II**

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Date