



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

**INVITATION TO BID
FOR THE PROCUREMENT OF**

Information Technology (IT) Service Provider for the Electronic Freedom of Information (eFOI) Portal

(NAME OF PROJECT)

1. The Presidential Communications Operations Office (PCOO), through the General Appropriations Act of 2019* (YEAR) intends to apply the sum of PHP 3,558,000 . 00 (ABC), being the Approved Budget for the Contract (ABC), to payments under the contract for Procurement of Information Technology (IT) Service Provider for the Electronic Freedom of Information (eFOI) Portal (Contract No. 2019-PCOO-I-007a).

(NAME OF PROJECT AND CONTRACT NO.)

*Validity of the 2019 GAA is extended until 31 December 2020 pursuant to RA 11464.

Bids received in excess of the ABC/s shall be automatically rejected at bid opening.

2. The PCOO now invites bids for Procurement of Information Technology (IT) Service Provider for the Electronic Freedom of Information (eFOI) Portal

(BRIEF DESCRIPTION OF

THE TYPES OF GOODS, INCLUDING QUANTITIES, LOCATION OF PROJECT, AND OTHER NECESSARY INFORMATION).

Delivery of the Goods is required not more than twelve (12) months from Notice to Proceed (REQUIRED DELIVERY DATE / EXPECTED CONTRACT DURATION). Bidders should have completed, within THREE (3) YEARS (RELEVANT PERIOD) from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

☒ (IF SECTION 23.4.1.2(A), 23.4.1.2(C), AND 23.4.1.2(D) OF THE IRR OF RA 9184¹ DOES NOT APPLY)

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

☐ (IF SECTION 23.4.1.2(A), 23.4.1.2(C), OR 23.4.1.2(D) OF THE IRR OF RA 9184² APPLIES)

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.

4. Interested bidders may obtain further information from the PCOO and inspect the Bidding Documents at the address given below during weekdays, from 8:00 A.M. to 5:00 P.M.
5. A complete set of Bidding Documents may be acquired by interested bidders on 15 January 2020^{*} (DATE OF AVAILABILITY OF BIDDING DOCUMENTS) from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of PHP 5,000 . 00 (COST OF BIDDING DOCUMENTS).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the PCOO, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. ☒ (IF THE ABC IS NOT LESS THAN PHP 1,000,000.00)
The PCOO will hold a Pre-Bid Conference on 22 January 2020 (DATE), 10 : 00 A.M. (TIME) at 4th Floor Conference Room, New Executive Bldg., Malacañang, Manila (ADDRESS), which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before 04 February 2020 (DATE), 9 : 00 A.M. (TIME). All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on 04 February 2020 (DATE), 10 : 00 A.M. (TIME) at 4th Floor Conference Room, New Executive Bldg., Malacañang, Manila (ADDRESS). Bids

¹ 23.4.1.2. Foreign bidders may be eligible to participate under any of the following circumstances in accordance with the guidelines issued by the GPPB:

a) When provided for under any Treaty or International or Executive Agreement as provided in Section 4 of the At and this IRR;

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c) When the goods sought to be procured are not available from local suppliers; or

d) When there is a need to prevent situations that defeat competition or restrain trade.

² Ibid.

will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. **Bidders must submit their bids in accordance with Clause 20.3 of the Section III. Bid Data Sheet (BDS).**

(OTHER NECESSARY AND RELEVANT INFORMATION).

9. The PCOO reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

Name of Officer : **Atty. ANNA FARINAH B. MINDALANO**

Name of Office : **Bids and Awards Committee Secretariat**

Address : **New Executive Bldg., Malacañang, J. P. Laurel St., San Miguel, Manila**

Telephone Number : **(02) 8-735-6170**

E-mail Address : **pcoo.bac@gmail.com**

Facsimile Number :

Website Address : **pcoo.gov.ph**

(Original Signed)
USec. MARVIN R. GATPAYAT
Chairperson
Bids and Awards Committee

CERTIFICATION

<p>The Schedule of Requirements and Technical Specifications are in conformity with the requirements of the end-user unit:</p> <p>(Original Signed) KATE B. REFENDOR <i>End-User Representative</i></p>	<p>This procurement project is covered under the PCOO Annual Procurement Plan:</p> <p>(Original Signed) MA. ALMA A. FRANCISCO <i>Budget Division</i></p>
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