



**BIDS AND AWARDS COMMITTEE
(BAC II)**

REQUEST FOR QUOTATION

Project	:	TRANSPORTATION SERVICES FOR THE 2019 PCOO CHRISTMAS PARTY	Date	:	06 DECEMBER 2019
PR No.	:	2019-12-1375	Quotation No.	:	2019-12-0377
Approved Budget for the Contract	:	NINETY-FIVE THOUSAND PESOS (P 95,000.00)	Procurement Method	:	SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **10 DECEMBER 2019** at **10:00 AM** at New Executive Bldg., JP Laurel St., San Miguel Manila, psu.pcoo@gmail.com

General Conditions:

1. Delivery period within 3 calendar days from receipt of the Purchase Order form.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
5. The supplier awarded with the contract shall submit the following updated documents prior to payment:

- ☒ Mayor's / Business Permit
- ☒ PhilGEPS Registration Number
- ☒ BIR Form 2303
- ☒ Omnibus Sworn Statement

Company Name	:				
Address	:				
Email	:		TIN No	:	
Representative	:		Contact No.	:	

Item No.		Qty	Unit	Unit Price	Total
	BUS RENTAL (MANILA-QUEZON CITY) <ul style="list-style-type: none">• DECEMBER 19, 2019• Time: 4:00 PM to 12:MN• From: Presidential Communication Office (NEB-PCOO)• To: National Printing Office (NPO)• Back & Forth• Total Number of Passengers: 250 Pax NOTE: SEND BILL ARRANGEMENT NO DEPOSIT/DOWN PAYMENT	5	UNIT		
	Total				P

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date