



**BIDS AND AWARDS COMMITTEE  
(BAC II)**

**REQUEST FOR QUOTATION**

**Project** : VAN RENTAL IN DUMAGUETE  
ROADSHOW  
**PR No.** : 2019-10-1215  
**Approved Budget for the Contract** : **FIFTY THOUSAND FOUR HUNDRED PESOS (Php 50,400.00)**  
**Date** : 22 November 2019  
**Quotation No.** : 2019-11-0338-B  
**Procurement Method** : Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **25 November at 10:00 A.M** at New Executive Bldg., JP Laurel St., San Miguel Manila, [psu.pcoo@gmail.com](mailto:psu.pcoo@gmail.com)

**General Conditions:**

1. Delivery period within 3 calendar days from receipt of the Purchase Order form.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
5. The supplier awarded with the contract shall submit the following updated documents prior to payment:

- ☒ Mayor's / Business Permit
- ☒ PhilGEPS Registration Number
- ☒ BIR Form 2303
- ☐ Income/Tax Return
- ☒ Omnibus Sworn Statement
- ☐ Professional License/Curriculum Vitae (Consulting Services)
- ☐ PCAB License (Infra.)
- ☐ NFCC (Infra.)

**Company Name** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Email** : \_\_\_\_\_ **TIN No** : \_\_\_\_\_  
**Representative** : \_\_\_\_\_ **Contact No.** : \_\_\_\_\_

Item No.	Item Description	Qty	Unit	Unit Price	Total
1	<b>VAN RENTAL FOR PCOO RADSHOW AND FOI CAMPUS CARAVAN IN DUMAGUETE CITY ON NOV. 26-29, 2019</b>  Details and specifications:  2 vans for 4 days; good for 10-15 pax inclusion of:  Fuel, parking fee. w/drivers, driver's meal and accommodation Maximum use of van;  Nov. 26 - 12 Hours Nov.27 – 14 Hours Nov. 28 – 14 Hours Nov. 29 – 8 hours  Within Dumaguete City + Sibulan Agra  Send bill; No down payment; Total inclusive of vat and other applicable charges  <b>TOTAL AMOUNT</b>			<b>P</b> _____	<b>P</b> _____

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature



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