



**BIDS AND AWARDS COMMITTEE
(BAC II)**

REQUEST FOR QUOTATION

Project	: BAMBOO TUMBLER	Date	: 07 NOVEMBER 2019
PR No.	: 2019-10-1219	Quotation No.	: 2019-11-0321
Approved Budget for the Contract	: FIFTY-FOUR THOUSAND NINE HUNDRED FIFTY PESOS (P 54,950.00)	Procurement Method	: SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **11 November 2019 at 11:00 A.M.** at New Executive Bldg., JP Laurel St., San Miguel Manila or email to **psu.pcoo@gmail.com**.

General Conditions:

1. Delivery period within 7 calendar days from receipt of the Purchase Order form.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **inclusive of all costs and applicable taxes.**
5. The supplier awarded with the contract shall submit the following updated documents **prior to payment:**

- ☒ Mayor's / Business Permit
- ☒ PhilGEPS Registration Number
- ☒ BIR FORM 2303
- ☒ Omnibus Sworn Statement

Company Name	:				
Address	:				
Email	:		TIN	:	
Representative	:		Contact No.	:	

Item No.	Item Description	Qty	Unit	Unit Price	Total
1.	INSULATED KAWAYAN TUMBLER (400-500 ml) w/ PCOO LOGO (engraving) Note: Send Bill Arrangement	50	PCS		
	TOTAL AMOUNT				P _____

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date



