



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

SUPPLEMENTAL BID BULLETIN No. 2
Procurement of the Supply and Delivery of Office Supplies
(Contract No. 2019-PCOO-I-004a)
23 October 2019

All interested suppliers are hereby informed of the following updates regarding the aforesaid procurement project:

1. Lots 2A and 4B for this procurement project remain separate lots. Furthermore, the technical specifications for Lot 2A are revised and said revisions are provided in Annex "A". The amendments are underlined and indicated in bold typeface.
2. Section 28.3(a) of the Bid Data Sheet is hereby amended such that interested suppliers, which opt to submit bids for two (2) or more lots, should be guided by the rules on the consolidation of bidding documents provided in Annex "B":
 - a. Bidders for two (2) or more lots may submit a consolidated technical component of their respective bids, provided that the Technical Specifications and the Schedule of Requirements for all of the lots sought by a bidder are included.
 - b. The Net Financial Contracting Capacity (NFCC) Computation, Statement of the Single Largest Completed Contract (SLCC), and all other documents relative to the Approved Budget for the Contract (ABC) should meet the minimum thresholds for the total ABC of the lots involved.
 - c. Bidders who participate in two (2) or more lots shall submit **separate financial documents**, including separate bid forms, for all lots sought. However, these financial documents shall be submitted in separate, properly labeled and sealed envelopes, which must all be contained in one (1) sealed envelope.
3. The delivery schedule provided under Section VI. Schedule of Requirements is extended to sixty (60) days from the issuance of the Notice to Proceed (NTP).

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4. The opening of bids for this procurement project originally scheduled on Wednesday, 30 October 2019 at 10:00 AM is hereby moved to **Thursday, 31 October 2019 at 10:00 AM**. Accordingly, the deadline for the submission of bids is hereby rescheduled to **Thursday, 31 October 2019 at 9:00 AM**.
5. The Letter of Authenticity or Manufacturer's Certification shall be submitted by the bidder, which is not a grey market seller, declared as the Lowest Calculated Bidder (LCB) as a post-qualification requirement.
6. Interested suppliers are reminded to strictly observe the "no contact" rule under Section 32.1 of the Revised Implementing Rules and Regulations (RIRR) of RA No. 9184. After the opening and evaluation of bids, the Bids and Awards Committee (BAC), its staff and personnel, Secretariat and Technical Working Group (TWG), as well as Observers, are prohibited from making or accepting any communication with any bidder regarding the evaluation of their bids until the issuance of the Notice of Award (NoA). However, the BAC, through its Secretariat, may ask in writing the bidder for a clarification of its bid. All responses to requests your clarification shall be in writing.
7. For further information, interested suppliers are advised to send written queries to the address provided below:

Atty. ANNA FARINAH B. MINDALANO

Head – Bids and Awards Committee Secretariat
Presidential Communications Operations Office
Basement Level, New Executive Building
Malacañang Complex, Manila
Telefax No: (+632) 735-6170
Email: pcoo.bac@gmail.com
Website: <https://pcoo.gov.ph>

(ORIGINAL SIGNED)

USec. MARVIN R. GATPAYAT

Chairperson
Bids and Awards Committee

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SUMMARY OF AMENDMENTS TO THE BIDDING DOCUMENTS

Amendments: Bid Data Sheet, Sec. 28.3(a)

28.3(a)	<p>Partial bids are allowed. All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots. Evaluation and contract award will be undertaken on a per lot basis. All eight (8) lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award. In all cases, the NFCC computation must be sufficient for the lot or contract to be awarded to the Bidder.</p> <p><u>Bidders participating in two or more lots may submit a consolidated eligibility / technical documentary requirements for the said lots provided that, the technical specifications and schedule of requirements for all the lots involved are included;</u></p> <p><u>The NFCC, SLCC and all other requirements relative to the ABC should meet the minimum threshold for the total ABC of the lots involved;</u></p> <p><u>Bidders for two (2) or more lots must submit separate financial document envelopes, including the Bid Form, for each lot bid for. However, the financial document envelope shall be contained in one sealed envelope.</u></p> <table border="1"> <thead> <tr> <th>Lot No.</th><th>Description</th></tr> </thead> <tbody> <tr> <td>Lot 1A</td><td>Commonly available supplies</td></tr> <tr> <td>Lot 2A</td><td>Commonly available printer ink and toner cartridges</td></tr> <tr> <td>Lot 3A</td><td>Copy paper-letter size (120 gsm)</td></tr> <tr> <td>Lot 3B</td><td>Electric Typewriter ribbon and eraser</td></tr> <tr> <td>Lot 3C</td><td>Folder Thermal Binding Cover</td></tr> <tr> <td>Lot 4A</td><td>Fujifilm Printer Ink Cartridges for Fujifilm DX100 Photo Printer</td></tr> <tr> <td>Lot 4B</td><td>HP Ink Cartridges for Models HP 92 and HP 95</td></tr> <tr> <td>Lot 4C</td><td>Special Sharp AR6023 Printer Toner</td></tr> </tbody> </table>	Lot No.	Description	Lot 1A	Commonly available supplies	Lot 2A	Commonly available printer ink and toner cartridges	Lot 3A	Copy paper-letter size (120 gsm)	Lot 3B	Electric Typewriter ribbon and eraser	Lot 3C	Folder Thermal Binding Cover	Lot 4A	Fujifilm Printer Ink Cartridges for Fujifilm DX100 Photo Printer	Lot 4B	HP Ink Cartridges for Models HP 92 and HP 95	Lot 4C	Special Sharp AR6023 Printer Toner
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Amendments: Special Conditions of the Contract, Sec. 17.3

17.3	SIX (6) MONTHS after acceptance by the Procuring Entity of the delivered Goods OR after the Goods are consumed, whichever is earlier.
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Amendments: Schedule of Requirements

Lot No.	Description	Quantity	Delivered, Weeks/Months
Lot 1A	Commonly available supplies	As specified and described in Section VII.	Delivery must be not more than SIXTY (60)
Lot 2A	Commonly available printer ink and toner cartridges	Technical Specifications	CALENDAR DAYS from the issuance of Notice to Proceed.
Lot 3A	Copy paper-letter size (120 gsm)		
Lot 3B	Electric Typewriter ribbon and eraser		
Lot 3C	Folder Thermal Binding Cover		
Lot 4A	Fujifilm Printer Ink Cartridges for Fujifilm DX100 Photo Printer		
Lot 4B	HP Ink Cartridges for Models HP 92 and HP 95		
Lot 4C	Special Sharp AR6023 Printer Toner		

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Amendments: Technical Specifications

LOT 2A: Commonly available printer and toner ink cartridges				
Item No.	Product Description	Quantity	Unit of Measure	STATEMENT OF COMPLIANCE
X X X	X X X X X X	X X X	X X X	X X X
22	Ink Cart, HP (<u>1VV22AA</u>) <u>GT53</u> (Black) <u>OR</u> <u>an original replacement model</u>	40	cart	
X X X	X X X X X X	X X X	X X X	X X X
26	Ink Cart, HP <u>CN053AA</u> (HP 932B XL), Black	500	cart	
27	Ink Cart, HP <u>CN054AA</u> (HP 933C XL), Cyan	450	cart	
X X X	X X X X X X	X X X	X X X	X X X
29	Ink Cart, HP <u>CN056AA</u> (HP 933Y XL), Yellow	450	cart	
X X X	X X X X X X	X X X	X X X	X X X

Section VII. Technical Specifications

TECHNICAL SPECIFICATIONS

Bidders must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specifications."

Item No.	Product Description	Quantity	Unit of Measure	STATEMENT OF COMPLIANCE
LOT 1A: Commonly available Office Supplies				
1	Balikbayan Box (Travel Box), 20 x 20 x 20	1,100	pieces	
2	Ballpoint pen, 0.7mm (black), 5.5" in height with cover	4,100	pieces	
3	Ballpoint pen, 0.7mm (blue), 5.5" in height with cover	3,500	pieces	
4	Ballpoint pen, 0.7mm (red), 5.5" in height with cover	1,450	pieces	
5	Board Paper, 220GSM SHORT, 10 sheets	495	set	
6	Copy Paper (A4), 80gsm, size: 210mm x 297mm	678	reams	
7	Copy Paper (Letter size), 80gsm, size: 216mm x 279mm	1,500	reams	
8	Correction Fluid, water based brush type, 20ml	413	pieces	
9	File Tab Divider, assorted colors, made of special board vellum size: 216 x 279mm	50	reams	
10	File/Storage Box with Cover, Legal Size, size: 12 x 10 x 15	500	pieces	
11	File/Storage Box with Flip Cover, Half size (customize) size: Height: 10" inches, width: 5" inches	1,000	pieces	
12	High end, adhesive, strong Sticky Notes (with sign here)	1,500	packs	
13	High end Sticky Notes Cube (2x2), 47,6mm x 47,6mm	1,500	pads	
14	High end Sticky Notes (4 in x 6 in) Ruled, 102mm x 153mm	1,500	pads	
15	Index Card, PLAIN/Blank, white, (5" x 8"), 14pt. thick, 100 sheets	440	packs	
16	Index Card, RULED, white, (5" x 8"), 14pt. thick, 100 sheets	260	packs	
17	Push Pins, 1/2" heads with 3/8" points, 100 pcs. per box	177	boxes	
18	Paste 200gms, dimension: 8 x 8 x 8 cm, 220grams	527	bottles	
19	Pencil Sharpener, 1 hole plastic round	237	pieces	
20	Permanent Marker, GOLD, Medium Point Paint Marker	170	pieces	

Annex "A"

21	Permanent Marker, SILVER, Medium point paint marker	150	pieces	
22	Photo Paper, MATTE, A4, 10 sheets, white	400	set	
23	Photo Sticker Paper A4, Glossy, 150gsm	600	set	
24	Rubber Band #16, 350 grams	106	boxes	
25	Sign Pen, GREEN, liquid/gel ink, 0.5mm	970	pieces	
26	Spiral Ring Binder, plastic, black 6mm (1/4")	600	pieces	
27	Spiral Ring Binder, plastic, black 12mm (1/2")	600	pieces	
28	Spiral Ring Binder, plastic, black 20mm (3/4")	600	pieces	
29	Spiral Ring Binder, plastic 25mm (1")	600	pieces	
30	Stamp Pad Ink (BLACK), 30ml	60	bottles	
31	Stamp Pad Ink (BLUE), 30ml	60	bottles	
32	Stamp Pad Ink (RED), 30ml	60	bottles	
33	Sticker Paper, MATTE, A4, 10 sheets (High Quality)	800	sets	
34	Sticker Paper, GLOSSY, A4, 10 sheets	800	sets	
35	Time Card, (US Tag Board), 100S	150	bundle	
36	Typewriter Ribbon, Manual (Olympia T.W. - Black Nylon)	10	spools	
37	Specialty Paper (Ivory), 170GSM, size: 8.5 x 13 inches, 10 sheets per pack	24	packs	
38	Parchment Paper, 85gsm, 10's, size: 8 1/2" x 11"	175	packs	
39	Colored Paper, Assorted/multicolored, size: 216mm x 280mm	10	reams	
40	CDR, 80 min/700MB 48X	400	pieces	
41	CDR-W, speed: 4x 700MB	600	pieces	
42	DVD-R, 4.7GB Capacity, 16x Write speed	700	pieces	
43	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	72	pieces	
44	Flash Drive 8gb, USB 2.0	300	pieces	
45	Flash Drive 32gb, USB 2.0	728	pieces	
46	Keyboard, USB type with numeric keypad, rounded edge keycaps	217	pieces	
47	Compact Fluorescent Lamp (18 watts), cool daylight	30	pieces	
48	Compact Fluorescent Lamp (23 watts), cool daylight	30	pieces	

Annex "A"

Item No.	Product Description	Quantity	Unit of Measure	STATEMENT OF COMPLIANCE
LOT 2A: Commonly available printer and toner ink cartridges				
1	Drum Cart, Brother DR-261CL	15	drums	
2	Ink Cart, Brother BT 5000C (Cyan)	60	cart	
3	Ink Cart, Brother BT 5000M (Magenta)	60	cart	
4	Ink Cart, Brother Ink BT 5000Y (Yellow)	60	cart	
5	Ink Cart, Brother BT 6000BK (Black)	72	cart	
6	Ink Cart, Brother LC39BK (black)	10	cart	
7	Ink Cart, Brother LC39C (cyan)	10	cart	
8	Ink Cart, Brother LC39M (magenta)	10	cart	
9	Ink Cart, Brother LC39Y (yellow)	10	cart	
10	Ink Cart, Canon PGI-5Bk (Black)	72	cart	
11	Ink Cart, Canon CLI-8C (Cyan)	60	cart	
12	Ink Cart, Canon CLI-8M (Magenta)	60	cart	
13	Ink Cart, Canon CLI-8Y (Yellow)	72	cart	
14	Ink Cart, Canon PGI-35 (Black)	300	cart	
15	Ink Cart, Canon CLI-36 (Colored)	760	cart	
16	Ink Cart, Canon PG 750 Black	30	cart	
17	Ink Cart, Canon CLI-751 Cyan	30	cart	
18	Ink Cart, Canon CLI-751 Magenta	30	cart	
19	Ink Cart, Canon CLI-751 Yellow	30	cart	
20	Ink Cart, HP CZ637AA, (HP46), Black	6	cart	
21	Ink Cart, HP CZ638AA, (HP46), Tri-color	6	cart	
22	Ink Cart, HP (1VV22AA) GT53 (Black) OR an original replacement model	40	cart	
23	Ink Cart, HP M0H55AA GT52 (Cyan)	40	cart	
24	Ink Cart, HP M0H55AA GT52 (Magenta)	40	cart	
25	Ink Cart, HP M0H55AA GT52 (Yellow)	40	cart	
26	Ink Cart, HP CN053AA (HP 932B XL), Black	500	cart	
27	Ink Cart, HP CN054AA (HP 933C XL), Cyan	450	cart	
28	Ink Cart, HP CN055AA (HP 933M XL), Magenta	450	cart	
29	Ink Cart, HP CN056AA (HP 933Y XL), Yellow	450	cart	
30	Toner Cart, Brother, 261 (Black)	20	cart	
31	Toner Cart, Brother, 261 (Cyan)	20	cart	
32	Toner Cart, Brother, 261 (Magenta)	20	cart	
33	Toner Cart, Brother, 261 (Yellow)	20	cart	
34	Toner Cart, Brother TN-2260	10	cart	
35	Toner Cart, Brother DR 2255	10	cart	
36	Toner Cart, Brother DR 2355	20	cart	
37	Toner Cart, Brother TN 2360	24	cart	
38	Waste Toner, Brother WT-220CL Bottle	8	cart	
Lot 3A: Copy paper-letter size (120 gsm)				
1	Copy Paper, 120 GSM (Letter size) size: 216mm x 279mm	414	reams	
Lot No.	Product Description	Quantity	Unit of Measure	STATEMENT OF COMPLIANCE
Lot 3B: Electric Typewriter ribbon and eraser				
1	Electric Typewriter Ribbon, Olympia, M: Compact 5DM	40	pieces	
2	Eraser, Electric typewriter Ribbon Olympia, M: Compact 5DM	50	pieces	

Annex "A"

Lot 3C: Folder Thermal Binding Cover				
1	Folder Thermal Binding Covers, short (1mm, 1/16")	600	pieces	
2	Folder Thermal Binding Covers, short (3mm, 1/8")	600	pieces	
3	Folder Thermal Binding Covers, short (5mm, 3/16")	600	pieces	
4	Folder Thermal Binding Covers, short (12mm, 1/2")	1,000	pieces	
5	Folder Thermal Binding Covers, short (15mm, 5/8")	600	pieces	
6	Folder Thermal Binding Covers, short (21mm, 7/8")	600	pieces	
7	Folder Thermal Binding Covers, short (24mm, 1")	600	pieces	
8	Folder Thermal Binding Covers, A4 (1mm, 1/16")	600	pieces	
9	Folder Thermal Binding Covers, A4 (3mm, 1/8")	600	pieces	
10	Folder Thermal Binding Covers, A4 (5mm, 3/16")	600	pieces	
11	Folder Thermal Binding Covers, A4 (12mm, 1/2")	600	pieces	
12	Folder Thermal Binding Covers, A4 (15mm, 5/8")	600	pieces	
13	Folder Thermal Binding Covers, A4 (21mm, 7/8")	600	pieces	
14	Folder Thermal Binding Covers, A4 (24mm, 1")	600	pieces	
15	Folder Thermal Binding Covers, Legal Size (1mm, 1/16")	600	pieces	
16	Folder Thermal Binding Covers, Legal Size (3mm, 1/8")	600	pieces	
17	Folder Thermal Binding Covers, Legal Size (5mm, 3/16")	600	pieces	
18	Folder Thermal Binding Covers, Legal Size (12mm, 1/2")	840	pieces	
19	Folder Thermal Binding Covers, Legal Size (15mm, 5/8")	600	pieces	
20	Folder Thermal Binding Covers, Legal Size (18mm, 3/4")	840	pieces	
21	Folder Thermal Binding Covers, Legal Size (21mm, 7/8")	600	pieces	
22	Folder Thermal Binding Covers, Legal Size (24mm, 1")	600	pieces	
Lot 4A: Fujifilm Printer Ink Cartridges for Fujifilm DX100 Photo Printer				
1	Fujifilm Maintenance Cartridge DX100	60	cart.	

Annex "A"

2	Ink Cart, Fujifilm DX100, BLACK	120	cart.	
3	Ink Cart, Fujifilm DX100, CYAN	120	cart.	
4	Ink Cart, Fujifilm DX100, MAGENTA	120	cart.	
5	Ink Cart, Fujifilm DX100, YELLOW	120	cart.	
6	Ink Cart, Fujifilm DX100, SKYBLUE	120	cart.	
7	Ink Cart, Fujifilm DX100, PINK	120	cart.	
Lot 4B: HP Ink Cartridges for Models HP 92 and HP 95				
1	Ink Cart, HP C9362WA, (HP92), Black	6	cart	
2	Ink Cart, HP C8766WA, (HP95), Tri-color	6	cart	
Lot 4C: Special Sharp AR6023 Printer Toner				
1	Toner Cart, Sharp AR6023 (MX-237GT)	15	cart	
NOTHING FOLLOWS				

I hereby commit to comply and the deliver all of the above requirements in accordance with the above-stated schedules

Name of Company/Bidder

Signature over Printed Name of
Representative

Date

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause																			
1.1	The Procuring Entity is the PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE .																		
1.2	<p>The name of the Contract is PROCUREMENT OF THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES.</p> <p>The identification number of the Contract is 2019-PCOO-I-004a.</p> <p>The lots and references are: EIGHT (8) LOTS for the supply and delivery of office supplies (not available in PS-DBM).</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <th>Lot No.</th><th>Description</th></tr> <tr> <td>Lot 1A</td><td>Commonly available supplies</td></tr> <tr> <td>Lot 2A</td><td>Commonly available printer ink and toner cartridges</td></tr> <tr> <td>Lot 3A</td><td>Copy paper-letter size (120 gsm)</td></tr> <tr> <td>Lot 3B</td><td>Electric Typewriter ribbon and eraser</td></tr> <tr> <td>Lot 3C</td><td>Folder Thermal Binding Cover</td></tr> <tr> <td>Lot 4A</td><td>Fujifilm Printer Ink Cartridges for Fujifilm DX100 Photo Printer</td></tr> <tr> <td>Lot 4B</td><td>HP Ink Cartridges for Models HP 92 and HP 95</td></tr> <tr> <td>Lot 4C</td><td>Special Sharp AR6023 Printer Toner</td></tr> </table>	Lot No.	Description	Lot 1A	Commonly available supplies	Lot 2A	Commonly available printer ink and toner cartridges	Lot 3A	Copy paper-letter size (120 gsm)	Lot 3B	Electric Typewriter ribbon and eraser	Lot 3C	Folder Thermal Binding Cover	Lot 4A	Fujifilm Printer Ink Cartridges for Fujifilm DX100 Photo Printer	Lot 4B	HP Ink Cartridges for Models HP 92 and HP 95	Lot 4C	Special Sharp AR6023 Printer Toner
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2	<p>The Funding Source is the Government of the Philippines (GOP) through the General Appropriations Act of 2019 in the amount of NINE MILLION ONE HUNDRED EIGHTY-SEVEN THOUSAND FOUR HUNDRED SEVENTY-THREE PESOS and TWENTY-FIVE CENTAVOS (₱9,187,473.25).</p> <p>The name of the project is PROCUREMENT OF THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES.</p>																		
3.1	No further instructions.																		
5.1	No further instructions.																		
5.2	Foreign bidders, except those falling under ITB Clause 5.2(b) , may not participate in this Project.																		
5.4	This procurement involves Expendable Supplies; the Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a) (ii) , a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC of the lot/s for which the bidder is submitting its bid/s. If the bidder is submitting bids for multiple lots, the Single Largest Completed Contract (SLCC) shall be																		

Annex "B"

	<p>25% of the Total ABC of said lots; on the other hand, if the bidder is bidding for only one (1) lot, the SLCC shall be 25% of the ABC for said lot.</p> <p>For this purpose, a contract shall be considered "similar" to the contract to be bid if it involves goods and services of the same nature and complexity as the subject matter of the project being procured. (GPPB Non-Policy Matter No. 159-2017)</p>
7	No further instructions.
8.1	Subcontracting is not allowed.
8.2	Not applicable.
9.1	The PCOO will hold a Pre-Bid Conference for this Project on 16 October 2019, 10:00 AM at the Conference Room, 4th Floor, New Executive Building, Malacañang Complex, Manila.
10.1	<p>The Procuring Entity's address is:</p> <p>Atty. ANNA FARINAH B. MINDALANO Head, Bids and Awards Committee Secretariat Presidential Communications Operations Office Basement Level, New Executive Building Malacañang Complex, Manila Telefax No: (+632) 735-6170 Email: pcoo.bac@gmail.com Website: https://pcoo.gov.ph</p>
12.1	No further instructions.
12.1(a)	Clear certified true copies of all updated Class "A" eligibility documents <u>may still be submitted in addition</u> to the PhilGEPS Platinum Certificate, pursuant to GPPB Circular No. 07-2017.
12.1(a)(ii)	The bidder's SLCC, similar to the contract to be bid, must have been completed within THREE (3) YEARS prior to the deadline for the submission and receipt of bids.
12.1(a)(ii)(7)	<p>A complete statement of the SLCC shall be sufficient.</p> <p>However, the bidder must submit a certified true copy of the End-user's Acceptance or Official Receipts/Sales Invoice evidencing full payment and acceptance of the goods delivered or services rendered. (GPPB NPM No. 125-2015)</p>

Annex "B"

12.1(b)(i)	Should the bidder opt to submit a notarized Bid Securing Declaration, original copies thereof must be submitted as part of the bid, attaching thereto photocopies of the identification cards presented by the affiant as competent evidence of identity in compliance with the 2004 Rules on Notarial Practice.																											
12.1(b)(iii)	The bidder shall submit original copies of the notarized Omnibus Sworn Statement, attaching thereto photocopies of the identification card/s presented by the affiant as competent evidence of identity in compliance with the 2004 Rules on Notarial Practice.																											
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13.2	<p>The Total ABC is NINE MILLION ONE HUNDRED EIGHTY-SEVEN THOUSAND FOUR HUNDRED SEVENTY-THREE PESOS and TWENTY-FIVE CENTAVOS (P9,187,473.25) for the whole project consisting of eight (8) lots. However, a bidder may opt to bid any of the lots with their corresponding ABCs, as follows:</p> <table><tr><th>Lot No.</th><th>Description</th><th>Approved Budget for the Contract (ABC)</th></tr><tr><td>Lot 1A</td><td>Commonly available supplies</td><td>₱ 2, 602,563.25</td></tr><tr><td>Lot 2A</td><td>Commonly available printer ink and toner cartridges</td><td>4,099,442.00</td></tr><tr><td>Lot 3A</td><td>Copy paper-letter size (120 gsm)</td><td>138,690.00</td></tr><tr><td>Lot 3B</td><td>Electric Typewriter ribbon and eraser</td><td>17,500.00</td></tr><tr><td>Lot 3C</td><td>Folder Thermal Binding Cover</td><td>586,818.00</td></tr><tr><td>Lot 4A</td><td>Fujifilm Printer Ink Cartridges for Fujifilm DX100 Photo Printer</td><td>1,623,120.00</td></tr><tr><td>Lot 4B</td><td>HP Ink Cartridges for Models HP 92 and HP 95</td><td>17,340.00</td></tr><tr><td>Lot 4C</td><td>Special Sharp AR6023 Printer Toner</td><td>102,000.00</td></tr></table> <p>Any bid with a financial component exceeding the appropriate amount, shall not be accepted.</p>	Lot No.	Description	Approved Budget for the Contract (ABC)	Lot 1A	Commonly available supplies	₱ 2, 602,563.25	Lot 2A	Commonly available printer ink and toner cartridges	4,099,442.00	Lot 3A	Copy paper-letter size (120 gsm)	138,690.00	Lot 3B	Electric Typewriter ribbon and eraser	17,500.00	Lot 3C	Folder Thermal Binding Cover	586,818.00	Lot 4A	Fujifilm Printer Ink Cartridges for Fujifilm DX100 Photo Printer	1,623,120.00	Lot 4B	HP Ink Cartridges for Models HP 92 and HP 95	17,340.00	Lot 4C	Special Sharp AR6023 Printer Toner	102,000.00
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Lot 3C	Folder Thermal Binding Cover	586,818.00																										
Lot 4A	Fujifilm Printer Ink Cartridges for Fujifilm DX100 Photo Printer	1,623,120.00																										
Lot 4B	HP Ink Cartridges for Models HP 92 and HP 95	17,340.00																										
Lot 4C	Special Sharp AR6023 Printer Toner	102,000.00																										

Annex "B"

15.4(a)(iv)	No incidental services are required.
15.4(b)(i)	Not applicable.
15.4(b)(ii)	No incidental services are required.
16.1(b)	The Bid prices for Goods supplied from outside of the Philippines shall be quoted in Philippine Pesos.
16.3	Not applicable.
17.1	Bids shall be valid for One Hundred Twenty (120) calendar days from opening of bids.
18.1	<p>The bidder shall submit a Bid Securing Declaration, or any form of Bid Security, in an amount not less than the required percentage of the ABC in accordance with the following schedule:</p> <ol style="list-style-type: none"> 1. The amount of not less than two percent (2%) of the relevant ABC, if bid security is in cash, cashier's/manager's check payable to the order of PCOO, bank draft/guarantee or irrevocable letter of credit; or 2. The amount of not less than five percent (5%) of the relevant ABC, if bid security is in Surety Bond. 3. If the bidder is bidding only for one (1) lot, the aforementioned bid security of 2% or 5%, as appropriate, shall apply to the relevant ABC of said lot only. 4. For purposes of determining the amount of the bid security in biddings with multiple lots, whereby a bidder submits a bid for more than one lot or item, the bid security shall be based upon the sum of the ABC for each of the lots for which bids are submitted.
18.2	The Bid Security shall be valid until 27 February 2020 or One Hundred Twenty (120) days from the final date of bid opening, in the case of postponements. The Procuring Entity shall reject any bid not accompanied by an acceptable bid security.
20.3	<p>Each Bidder shall submit ONE (1) original and FOUR (4) copies of the first and second components of its bid. Bidders are requested to organize and submit their bids as follows:</p> <ol style="list-style-type: none"> (a) The "legal & technical" documents and "financial" documents shall be placed in ring binders with all sections therein separated by dividers with properly labeled tabs; (b) The "legal & technical" documents ring binder shall be placed and sealed in the first (1st) envelope, while the "financial" documents ring binder shall be placed and sealed in the second (2nd) envelope;

Annex "B"

21	<p>The submission of Bids shall be addressed to:</p> <p style="text-align: center;">Atty. ANNA FARINAH B. MINDALANO Head, Bids and Awards Committee Secretariat Presidential Communications Operations Office Basement Level, New Executive Building Malacañang Complex, Manila</p> <p>The deadline for submission of Bids is on 30 October 2019 at 09:00 AM. Late Bids shall not be accepted.</p>
24.1	<p>The place of Bid opening is at the:</p> <p style="text-align: center;">Conference Room 4th Floor, New Executive Building Malacañang Complex, Manila</p> <p>The date and time of bid opening is on 30 October 2019 at 10:00 AM.</p>
24.2	No further instructions.
24.3	No further instructions.
27.1	No further instructions.
28.3(a)	<p>Partial bids are allowed. All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots. Evaluation and contract award will be undertaken on a per lot basis. All eight (8) lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award. In all cases, the NFCC computation must be sufficient for the lot or contract to be awarded to the Bidder.</p> <p><u>Bidders participating in two or more lots may submit a consolidated eligibility / technical documentary requirements for the said lots provided that, the technical specifications and schedule of requirements for all the lots involved are included;</u></p> <p><u>The NFCC, SLCC and all other requirements relative to the ABC should meet the minimum threshold for the total ABC of the lots involved;</u></p> <p><u>Bidders for two (2) or more lots must submit separate financial document envelopes, including the Bid Form, for each lot bid for. However, the financial document envelope shall be contained in one sealed envelope.</u></p>

Annex "B"

	Lot No.	Description
	Lot 1A	Commonly available supplies
	Lot 2A	Commonly available printer ink and toner cartridges
	Lot 3A	Copy paper-letter size (120 gsm)
	Lot 3B	Electric Typewriter ribbon and eraser
	Lot 3C	Folder Thermal Binding Cover
	Lot 4A	Fujifilm Printer Ink Cartridges for Fujifilm DX100 Photo Printer
	Lot 4B	HP Ink Cartridges for Models HP 92 and HP 95
	Lot 4C	Special Sharp AR6023 Printer Toner
28.4	No further instructions.	
29.2	Income and business tax returns, whether filed through eFiling and Payment System (EEPS) or manually, are acceptable. The business tax returns shall be those filed within the last six (6) months preceding the date of bid submission. (<i>GPPB Circular 02-2013, 26 April 2013</i>)	
32.4(f)	No additional requirement.	