



**BIDS AND AWARDS COMMITTEE
(BAC II)**

REQUEST FOR QUOTATION

Project	:	HOTEL ACCOMMODATION FOR PCOO ROADSHOW IN ILOCOS SUR	Date	:	09 October 2019
PR No.	:	2019-09-1129	Quotation No.	:	2019-10-0289
Approved Budget for the Contract	:	SIXTY-FIVE THOUSAND TWO HUNDRED SEVENTY PESOS (PHP65,270.00)	Procurement Method	:	Small Value

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **14 October 2019 (Monday) at 09:00AM** at New Executive Bldg., JP Laurel St., San Miguel Manila, psu.pcoo@gmail.com.

General Conditions:

1. Delivery period within 3 calendar days from receipt of the Purchase Order form.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES**.
5. The supplier awarded with the contract shall submit the following updated documents prior to **payment**:

- ☒ Mayor's/Business Permit
☒ PhilGEPS Registration Number
☒ BIR Form No. 2303
☐ Omnibus Sworn Statement

Company Name : _____
Address : _____
Email : _____ **TIN No** : _____
Representative : _____ **Contact No.** : _____

Item No.	Item Description	Qty	Unit	Unit Price	Total
1	Hotel accommodation for PCCO Roadshow in Ilocos Sur on 15-17 October 2019 VIP room Twin sharing room Triple sharing room (subject to the availability of rooms) Mode of payment: SEND-BILL PAYMENT (NO DOWNPAYMENT) TOTAL AMOUNT	 2 4 3	 room room room		

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date