



**BIDS AND AWARDS COMMITTEE  
(BAC II)**

**REQUEST FOR QUOTATION**

<b>Project</b>	: AIRCONDITIONING UNIT	<b>Date</b>	: 07 OCTOBER 2019
<b>PR No.</b>	: 2019-08-0938	<b>Quotation No.</b>	: 2019-10-0282
<b>Approved Budget for the Contract</b>	: ONE HUNDRED SIXTY THOUSAND PESOS (P 160,000.00)	<b>Procurement Method</b>	: SMALL VALUE PROCEUREMENT

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than 11 October 2019 at 8:00 A.M. at New Executive Bldg., JP Laurel St., San Miguel Manila or email to psu.pcoo@gmail.com.

**General Conditions:**

1. Delivery period within 7 calendar days from receipt of the Purchase Order form.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **inclusive of all costs and applicable taxes.**
5. The supplier awarded with the contract shall submit the following updated documents **prior to payment:**

- |                                     |                              |
|-------------------------------------|------------------------------|
| <input checked="" type="checkbox"/> | Mayor's / Business Permit    |
| <input checked="" type="checkbox"/> | PhilGEPS Registration Number |
| <input type="checkbox"/>            | Omnibus Sworn Statement      |
| <input checked="" type="checkbox"/> | BIR FORM 2303                |

<b>Company Name</b>	:				
<b>Address</b>	:				
<b>Email</b>	:		<b>TIN</b>	:	
<b>Representative</b>	:		<b>Contact No.</b>	:	

Item No.	Item Description	Qty	Unit	Unit Price	Total
1	<b>AIR CONDITIONING UNIT</b> <ul style="list-style-type: none"><li>○ Split type wall mounted</li><li>○ With timer</li><li>○ Remote controlled</li><li>○ 2.0 Horse power</li><li>○ 10.10 EER</li><li>○ Non-Inverter</li><li>○ Drip pan</li></ul> <ul style="list-style-type: none"><li>• Includes Material, Installation, and Labor.</li><li>• Site inspection is required</li></ul>	2			
	<b>TOTAL AMOUNT</b>				P_____

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Date