



**BIDS AND AWARDS COMMITTEE
(BAC II)**

REQUEST FOR QUOTATION

Project : FOI TOKENS **Date** : 27 September 2019
PR No. : 2019-09-1074 **Quotation No.** : 2019-09-0272
Approved Budget for the Contract : SIXTY-FIVE THOUSAND PESOS (Php 65,000.00) **Procurement Method** : Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **02 October at 9:00 A.M** at New Executive Bldg., JP Laurel St., San Miguel Manila, psu.pcoo@gmail.com

General Conditions:

1. Delivery period within 3 calendar days from receipt of the Purchase Order form.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
5. The supplier awarded with the contract shall submit the following updated documents prior to **payment:**

- ☒ Mayor's / Business Permit
- ☒ PhilGEPS Registration Number
- ☒ BIR Form 2303
- ☐ Income/Tax Return
- ☒ Omnibus Sworn Statement
- ☐ Professional License/Curriculum Vitae (Consulting Services)
- ☐ PCAB License (Infra.)
- ☐ NFCC (Infra.)

Company Name : _____
Address : _____
Email : _____ **TIN No** : _____
Representative : _____ **Contact No.** : _____

| Item No. | Item Description | Qty | Unit | Unit Price | Total |
|----------|---|-----|------|----------------|----------------|
| 1 | DIP COFFEE 80-90 Grams; 6 Flavors/Packs; Matte Black Packs 4 types of beans; with gift box; foil seal Gift Box consist of 6 flavor per packs total of 80-90 grams Note: Send bill. No down payment or deposits | 200 | | | |
| | | | | P _____ | P _____ |

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date