



**BIDS AND AWARDS COMMITTEE  
(BAC II)**

**REQUEST FOR QUOTATION**

**Project** : Van Rental for PCOO Roadshow & FOI **Date** : 19 Sept. 2019  
 Campus Caravan in La Union  
**PR No.** : 2019-09-1024 **Quotation No.** : 2019-09-0255  
**Approved Budget for the Contract** : P 60,000.00 **Procurement Method** : Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than 23 September 2019, 2:00 PM at New Executive Bldg., JP Laurel St., San Miguel Manila, [psu.pcoo@gmail.com](mailto:psu.pcoo@gmail.com)

**General Conditions:**

1. Delivery period within the dates included in the Purchase Order form.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
5. The supplier awarded with the contract shall submit the following updated documents prior to **payment**:

- ☒ Mayor's / Business Permit
- ☒ PhilGEPS Registration Number
- ☐ Income/Tax Return
- ☒ Omnibus Sworn Statement in accordance with **Section 25.3 of the 2016 Revised Implementing Rules and Regulations of the RA 9184** (it is advised that the Omnibus Sworn Statement be submitted after confirmation of contract/purchase order with PCOO to not burden other non-winning suppliers with notarization fee of the said statement)

**Company Name** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Email** : \_\_\_\_\_ **TIN No** : \_\_\_\_\_  
**Representative** : \_\_\_\_\_ **Contact No.** : \_\_\_\_\_

| Item No. | Item Description   | Qty          | Unit | Unit Price | Total |
|----------|--|--------------|------|------------|-------|
| 1        | Van Rental for PCOO Roadshow & FOI<br>Campus Caravan in La Union   |              |      |            |       |
|          | Transport of PCOO Officials & Staff from<br>Manila – La Union & within San<br>Fernando La Union & Vice Versa<br>3 days | 2<br>(3days) | Vans | _____      | _____ |
|          | Inclusions:<br>Fuel, Parking Fee, Toll Fee, w/ Driver<br>Drivers' Meals & Accommodation                                |              |      |            |       |



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|  |  |  |  |               |       |
|--|--|--|--|---------------|-------|
|  | Van Capacity: 12-15 seaters<br>Maximum use:<br>October 3 – 12 Hrs<br>October 4 – 14 Hrs<br>October 5 – 8 Hrs |  |  | <b>Total:</b> | _____ |
|  |  |  |  |               |       |

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Date