



**BIDS AND AWARDS COMMITTEE  
(BAC II)**

**REQUEST FOR QUOTATION**

**Project** : Van Rental for Dagyaw 2019: Baguio City  
**Date** : 31 July 2019  
**PR No.** : 2019-07-0785  
**Quotation No.** : 2019-07- 0193  
**Approved Budget for the Contract** : SEVENTY THOUSAND PESOS (Php 70,000.00)  
**Procurement Method** : Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than 5 August 2019 at 4:00 P.M at New Executive Bldg., JP Laurel St., San Miguel Manila, through [psu.pcoo@gmail.com](mailto:psu.pcoo@gmail.com), or fax to 588-06-91.

**General Conditions:**

1. Delivery period within 3 calendar days from receipt of the Purchase Order form.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
5. The supplier awarded with the contract shall submit the following updated documents prior to **payment**:

- ☒ Mayor's / Business Permit
- ☒ PhilGEPS Registration Number
- ☐ Income/Tax Return
- ☐ Omnibus Sworn Statement
- ☐ Professional License/Curriculum Vitae (Consulting Services)
- ☐ PCAB License (Infra.)
- ☐ NFCC (Infra.)

**Company Name** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Email** : \_\_\_\_\_  
**Representative** : \_\_\_\_\_

**TIN No** : \_\_\_\_\_  
**Contact No.** : \_\_\_\_\_

| Item No. | Item Description   | Qty | Unit | Unit Price     | Total          |
|----------|--|-----|------|----------------|----------------|
| 1        | <b>September 9 – 11, 2019</b><br><b>Inclusion:</b> Fuel, parking fee, toll fees, drivers' fees, meals and drivers' accommodation, VAT<br><br><b>10-12 pax capacity with airconditions</b><br><br><b>Maximum of 14 hours per day</b><br><br><b>Itinerary:</b><br><b>September 9 (pick-up)</b><br>New Executive Building, JP Laurel St., San Miguel, Manila to Baguio City<br><br><b>September 10 (all units standby)</b><br>Within Baguio City<br><br><b>September 11 (drop off)</b><br>Baguio City to New Executive Building, JP Laurel St, San Miguel Manila<br><br><b>TOTAL AMOUNT</b> | 2   | vans |                |                |
|          |  |     |      | <b>P</b> _____ | <b>P</b> _____ |

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Date