



**BIDS AND AWARDS COMMITTEE  
(BAC II)**

**REQUEST FOR QUOTATION**

**Project** : BIOMETRIC AND PAYROLL SYSTEM **Date** : 31 July 2018  
**PR No.** : 2018-05-0626 **Quotation No.** : 2018-07-003-A  
**Approved Budget for the Contract** : SIX HUNDRED THOUSAND **Procurement Method** : Small Value  
PESOS ONLY (Php 600,000)

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than 08 August 2018 at 4:30 P.M. at New Executive Bldg., JP Laurel St., San Miguel Manila or [psu.pcoo@gmail.com](mailto:psu.pcoo@gmail.com).

**General Conditions:**

1. Delivery period within 7 calendar days
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
5. The supplier awarded with the contract shall submit the following updated documents prior to payment:

- ☒ Mayor's / Business Permit
- ☒ PhilGEPS Registration Number
- ☒ Income/Tax Return
- ☒ Omnibus Sworn Statement
- ☐ Professional License/Curriculum Vitae (Consulting Services)
- ☐ PCAB License (Infra.)
- ☐ NFCC (Infra.)

**Company Name** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Email** : \_\_\_\_\_ **Fax** : \_\_\_\_\_  
**Representative** : \_\_\_\_\_ **Contact No.** : \_\_\_\_\_

Item No.	Item Description	Total
1	<p>Biometric and Payroll System Application /Software Requirements: <b>Minimum Specification:</b> Windows WPF or Browser Base <b>Framework:</b> .Net 4x/ASPX/Java <b>Minimum Host O.S. Specifications:</b> Windows 7 professional or higher <b>Memory:</b> 4gb <b>CPU:</b> 4 cores <b>Nodes:</b> 5</p> <p><b>Features:</b></p> <ul style="list-style-type: none"><li>• Topology is a Network based</li><li>• Standard payroll system</li><li>• Open API integration with existing Biometric/Timekeeping Attendance System</li><li>• Open API integration with Property Management System</li><li>• Open API integration with Records Management System</li><li>• Open API integration with Human Resource Management Information System</li><li>• Reports compliant to government format</li><li>• Print reports: GSIS, BIR, PAG-IBIG, Philhealth, historical pay slip, and etc.</li><li>• PDF Export</li><li>• Employee Web Portal for the Payslip online</li><li>• Can be integrated with most timekeeping devices</li></ul>	_____





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- Printing of payslip on a semi-monthly and monthly basis
- Processes of Payroll Period on a semi-monthly
- Automatic computation of 13th month, bonuses, Performance Based Bonus (PBB), and other benefits
- Selected reports can be customized

**Other Requirements:**

- Free Three (3) units of biometric/timekeeping device
  - Fingerprint/Proximity Reader for IN/OUT Standalone
  - 3" TFT Screen
  - With 3,000 fingerprint templates; 100,000 transaction records
  - Dual Communication Port: Built-in USB slot & TCPIP
  - With Backup Battery
- Free training for Admin and End Users
- 1 year after sales technical support

**Duration:**

- 90 days development and implementation

**Note:**

**Proponent (PCOO) has owned Backend/Server with Tech Specifications:**

**Server O.S.:** Cent OS 7 or Windows Server 2012

**Server Database:** Mariadb

**vMemory:** 4gb

**vHDD:** Min 50gb

**vCPU:** 8 cores

xxxxxx Nothing follows xxxxxx

**TOTAL AMOUNT**

**P** \_\_\_\_\_

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Date