



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Malacañang, Manila, Philippines

BIDS AND AWARDS COMMITTEE (BAC)
INVITATION FOR NEGOTIATED PROCUREMENT

1. In view of the two (2) failed public biddings in the procurement of this project, the Presidential Communications Operations Office (PCOO), through its BAC, invites interested suppliers to participate in the Negotiated Procurement for the **Rental / Lease of IT Equipment for ASEAN 2017 Chairmanship** with an Approved Budget for the Contract (ABC) of **THIRTEEN MILLION NINE HUNDRED FIFTY THOUSAND PESOS (PHP 13,950,000.00)**, in accordance with Section 53.1 of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (R.A.) No. 9184, otherwise known as the "Government Procurement Reform Act."
2. For more details on this project, please refer to attached Schedule of Requirements (Annex A) and Technical Specifications (Annex B).
3. The following current and updated eligibility and technical documents, as well as the Financial Proposal Form (Annex C), shall be submitted on or before **October 26, 2017 at 10:00 A.M.** at the **Bids and Awards Committee (BAC) Secretariat Office** located at the **3rd Floor Annex, New Executive Building, Malacañang Complex, Manila**:
 - a. Authority of Signatory;
 - b. Securities and Exchange Commission/Department of Trade and Industry Registration Certificates;
 - c. Valid Mayor's Permit;
 - d. Valid Tax Clearance;
 - e. Single Largest Completed Contract (SLCC) whose value must be at least fifty per cent (50%) of the ABC, within three (3) years prior to the deadline for the submission of bids for this project (contract for supply of IT equipment may be submitted) (Clause 12.1[a][ii], Section II. Instructions to Bidders of the Philippine Bidding Documents [Pages 21-22]);
 - f. List of all on-going and awarded government and private contracts, whether similar or not similar in nature and complexity of the contract to be bid (Clause 12.1[a][ii], Section II. Instructions to Bidders of the Philippine Bidding Documents [Pages 21-22]);
 - g. Latest Audited Financial Statement;
 - h. Bid Security issued in favor of the PCOO, which shall be in any of the following forms and amount:
 - i. Two per cent (2%) of the ABC, if cash or cashier's/manager's check;

- ii. Five per cent (5%) of the ABC, if surety bond with certification from Insurance Commission that such insurance company is authorized to issue such security; or
- iii. Bid Securing Declaration (Annex D).
- i. Compliance with the Schedule of Requirements (Annex A);
- j. Compliance with the Technical Specifications (Annex B);
- k. Omnibus Sworn Statement (Annex E); and
- l. Certificate of Proof of Acceptance regarding the SLCC.

NOTE: All relevant documents shall follow the format prescribed, and include all information required, under the Government Procurement Policy Board (GPPB)-issued Philippine Bidding Documents (PBD) - Goods (5th Edition).¹

- 4. An initial meeting for the negotiated procurement with interested suppliers will be conducted on **October 25, 2017, 10:00 A.M.** The Opening of eligibility documents, technical documents, and financial proposals will be on **October 26, 2017 at 10:01 A.M.** at the **4th Floor Conference Room, New Executive Building, Malacañang Complex, Manila.**
- 5. The PCOO reserves the right to accept or reject any offer, to annul the negotiation process, and to reject all offers at any time prior to contract award, without thereby incurring liability to affected bidder/s.
- 6. For further information, please contact:
MS. MELBA V. MANAOG
 The Bids and Awards Committee Secretariat
 Presidential Communications Operations Office
 3rd Floor Annex, New Executive Building
 Malacañang, Manila
 Telefax No.: (+632) 735-6170
 E-mail: pcoo.bac@gmail.com


Director OMAR V. ROMERO
 Vice-Chairperson
 Bids and Awards Committee

¹ The PBD may be downloaded from the GPPB website at:

[http://www.gppb.gov.ph/downloadables/forms/PBD for Goods_5thEdition.doc](http://www.gppb.gov.ph/downloadables/forms/PBD%20for%20Goods_5thEdition.doc)