INVITATION TO BID FOR THE PROCUREMENT OF IT EQUIPMENT

1. The *Presidential Communications Operations Office (PCOO)*, through the Fund Transfer from the Office of the President intends to apply the sum of Two Million Two Hundred Seventy Six Thousand Two Hundred Fifty Four Pesos (P 2,276,254.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of IT Equipment. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The PCOO now invites bids for one (1) Main Server and ten (10) Laptops. The winning bidder shall fully and completely deliver the Main Server and Laptops, subject of its contract, not later than three (3) calendar days from its receipt of the Notice to Proceed (NTP). Bidders should have completed, within three (3) years before the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from PCOO and inspect the Bidding Documents at the address given below during 8:00 a.m. to 5:00 p.m. Mondays to Fridays, except holidays.

5. A complete set of Bidding Documents may be purchased by interested Bidders starting *November 12, 2013* from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of Two Thousand Pesos (P 2,000.00).

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of PCOO

(www.pcoo.gov.ph), provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids

The *PCOO* will hold a Pre-Bid Conference on November 20, 2013 at the Conference Room, *4th Floor, New Executive Building, J.P. Laurel St., Malacanang,* which shall be open to all interested parties who have purchased the Bidding documents .

6. Bids must be delivered to the address below on or before December 02, 2013 at 10:00 a.m. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

   Bid opening shall be on December 02, 2013 at 10:01 a.m.at the Conference Room, 4th Floor, New Executive Building, J.P. Laurel St., Malacanang. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

7. The PCOO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

8. For further information, please refer to:

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Hon. EDUARDO C. VISPERAS
Undersecretary for Admin. & Finance &
BAC Chairman